



AGENDA
Wytheville Town Council
January 22, 2018
7:00 p.m.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. INVOCATION—MAYOR TRENTON G. CREWE, JR.**
- B. CALL TO ORDER—MAYOR TRENTON G. CREWE, JR.**
- C. ESTABLISHMENT OF QUORUM—MAYOR TRENTON G. CREWE, JR.**
- D. PLEDGE OF ALLEGIANCE—COUNCILWOMAN BETH A. TAYLOR**
- E. CONSENT AGENDA**
 - 1. Minutes of the regular meeting of January 8, 2018
 - 2. Request of the Wytheville Lions Club for waiver of business license fees and inspection fees for the Annual Charity Carnival to be held on July 16 through 21, 2018
- F. CITIZENS' PERIOD**
- G. OLD BUSINESS—TOWN MANAGER C. WAYNE SUTHERLAND, JR.**
- H. COMMITTEE REPORTS**
 - 1. Budget and Finance
 - a. Appropriation of funds to the Friends of Southwest Virginia Partnership
 - b. Proposed Personnel Policy revision regarding firearms
 - 2. Public Works
 - a. Update on The Retail Coach project
 - b. Update on actions by the Planning Commission
- I. ORDINANCES/RESOLUTIONS**
 - 1. Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40.

License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on second reading

J. OTHER BUSINESS

1. Recommendation from the Wytheville Planning Commission regarding amendments to the Town of Wytheville Subdivision Ordinance, Section 5, General Regulations, Subsection Streets, Subsection 5-18, Alignment and Layout, and to add Subsection 5-21A, Sidewalks

K. ADJOURNMENT



Meeting Date:	Monday, January 22, 2018
Item Name:	Consent Agenda
Item Number:	E-2
Subject:	Waiver of Fees Request – Wytheville Lions Club

SUMMARY:

Enclosed is the request of the Wytheville Lions Club for waiver of fees for their Annual Charity Carnival scheduled for July 16 through 21, 2018. The fees waived are business license fees and inspection fees for the amusement device rides. Waiver of the inspection fees, however, does not waive the requirement for inspection of the rides.

WYTHEVILLE LIONS CLUB
POST OFFICE BOX 291
WYTHEVILLE, VIRGINIA 24382

TOWN OF WYTHEVILLE
RECEIVED
JAN 08 2018

January 5, 2018

Sherry Corvin
Town Clerk
Clerk of Council
Town of Wytheville
150 East Monroe Street
Wytheville, VA 24382

Dear Sherry,

The Wytheville Lions Club will be holding its annual Charity Carnival this year from July 16th through July 21, 2018. The site will again be on the Al Jennings Ball Fields below the Wytheville Community College College, 1000 East Main Street. We request that the Town of Wytheville waive the business license fees and inspection fees for this event. Thank you for your continued support.

Sincerely,



James D. Gearhart, Secretary
Wytheville Lions Club

cc Eric Vrsansky, President
G. W. Catron, Carnival Committee Co-Chairman



Meeting Date:	Monday, January 22, 2018
Item Name:	Committee Reports
Item Number:	H-1
Subject:	Budget and Finance

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. Appropriation of funds to the Friends of Southwest Virginia Partnership
- b. Proposed Personnel Policy revision regarding firearms

BUDGET AND FINANCE COMMITTEE REPORT

JANUARY 22, 2018

1. We have received a solicitation from The Friends of Southwest Virginia Partnership for funding both during the current budget year and for the upcoming budget year. The Friends of Southwest Virginia Partnership represent the Southwest Virginia Cultural Heritage Foundation, The Crooked Road and Southwest Virginia's Artisan Network. The purpose of this organization is to facilitate tourism associated with these different types of venues in an effort to increase economic conditions create, jobs and facilitate additional tourism revenue. The solicitation by "The Friends" in both the current year and the upcoming year is \$7,500 per budget year. Given that we are well into the current budget year, we do not feel that we should appropriate the entire amount this budget year. It is the recommendation of the Budget and Finance Committee that the Council appropriate \$2,500 for the remainder of FY 2017-18. As we get into the budget process for Fiscal Year 2018-19, we will make a determination as to the amount of an appropriation that would be appropriate. We would like to note that Director of Tourism Rosa Jude is very actively involved with the governance of this organization, and it is her belief that they do, in fact, assist with our tourism efforts. If the Council concurs with this recommendation, we would ask Town Treasurer Michael Stephens to take the appropriate actions.
2. At a recent Council Personnel Committee meeting, there was an inquiry with regard to employees being allowed to have firearms at the workplace. This was

the result of the training that all of the employees had in regard to an active shooting situation in the workplace. Currently, the Town's Personnel Policy prohibits the possession of a firearm by any employee on any Town owned property. Not only does this include the possession by the employee, but also include a prohibition of a weapon in their vehicle located on municipal property. In our research of Virginia law, we find that State law permits firearms to be in the possession of an employee, as so long as the firearm is locked inside a vehicle and not readily available to the employee. It will be necessary to amend the Town's Personnel Policy such that it parallels the State law. We will prepare such a revision to the policy and have it available for consideration at the next meeting of Council.

Jacqueline K. King

Beth A. Taylor



Meeting Date:	Monday, January 22, 2018
Item Name:	Committee Reports
Item Number:	H-2
Subject:	Public Works

SUMMARY:

The Public Works Committee will report on the following matters:

- a. Update on The Retail Coach project
- b. Update on actions by the Planning Commission

PUBLIC WORKS COMMITTEE REPORT

JANUARY 22, 2018

1. At the January 9, 2018, Council Work Session, Joint Industrial Development Authority Executive Director David Manley was present to give us an update on The Retail Coach Project. The Retail Coach Project began on May 15, 2017, and is a collaborative effort of the Town of Wytheville, Wythe County and the Town of Rural Retreat. Currently, we are approximately seven months into this project, and more than half of the identified project phases have been completed. The purpose of this project is for us to develop a variety of data that can be shared with potential businesses that may be interested in locating in one of the three jurisdictions. Thus far, the metro research, community core analysis, marketing and branding and GIST data platform have all been completed. During the next five months, there will be other recruitment plans developed and implemented. Already, representatives of The Retail Coach have presented data to a variety of businesses that have the potential and desire to locate in our area. Their entire process should be completed in May 2018, at which time we will need to make a determination if their work has been fulfilled or if we desire to proceed further. The Joint Industrial Development Authority is administering this project, and we would encourage any property owners and/or developers who have questions or would like to promote buildings or sites to contact Mr. David Manley to provide that information. There is no other action that needs to be taken by the Council at this time, but we did want everyone to be aware that this project was ongoing and there was positive progress occurring.

2. The Wytheville Planning Commission met this past Thursday and there were a number of topics on their agenda that may be of interest to our citizens. Currently, the Town's Subdivision Ordinance requires that curb and gutter be installed on newly developed streets. The discussion before the Planning Commission is that a sidewalk would be required to be installed as a part of the development on at least one side of the street within a newly developed subdivision. We are looking very carefully at the walkability of our community, and requiring these sidewalks to be developed as a part of a subdivision process would be important. We will set a public hearing on this matter later on in the meeting. Secondly, the Planning Commission is looking at revisions to the Zoning Ordinance that would allow a smaller residential dwelling. There is a growing trend in the country where smaller residential properties have less square footage than our ordinance currently provides. No definitive requirements have been established yet, but it is a topic that will remain under review in the near future. Finally, at the request of the Council, the Planning Commission agreed to hold a joint public hearing on February 8, 2018, to consider certain amendments to the Zoning Ordinance that would allow breweries, microbreweries and distilleries to be located in B-1 Business and B-2 Business Zoning Districts. Currently, those activities are only permitted in the Downtown District as well as M-1 Industrial and M-2 Industrial Zoning Districts. The public hearing to consider this revision will be held on February 8, 2018, at 7:00 p.m.

Thomas F. Hundley

Joseph E. Hand, Jr.

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Meeting Date:	Monday, January 22, 2018
Item Name:	Ordinances/Resolutions
Item Number:	I-1
Subject:	Ordinance No. 1333

SUMMARY:

Please find enclosed Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on second reading. As the Council is aware, State law was recently changed to require all State inspection stickers to be placed on the bottom left hand side of the windshield. This revision will require the Town vehicle decal be affixed on the bottom left hand side of the windshield, and placed to the immediate right of the Virginia State inspection sticker when viewed from inside the vehicle. An amendment has been made to the ordinance to note that all vehicles with a Town decal must be in compliance with these new regulations by April 15, 2019. This ordinance is before the Town Council on second reading.

ORDINANCE NO. 1333

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on the 8th day of January, 2018, at 7:00 p.m.

Present:

Absent:

**AN ORDINANCE AMENDING AND REENACTING CHAPTER 8,
MOTOR VEHICLES AND TRAFFIC, ARTICLE II. LOCAL VEHICLE LICENSE,
SECTION 8-40. LICENSE TAGS OR PLATES, STICKERS OR DECALS,
OF THE CODE OF THE TOWN OF WYTHEVILLE, VIRGINIA**

BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, be amended and reenacted, as follows:

CHAPTER 8

MOTOR VEHICLES AND TRAFFIC

ARTICLE II. LOCAL VEHICLE LICENSE

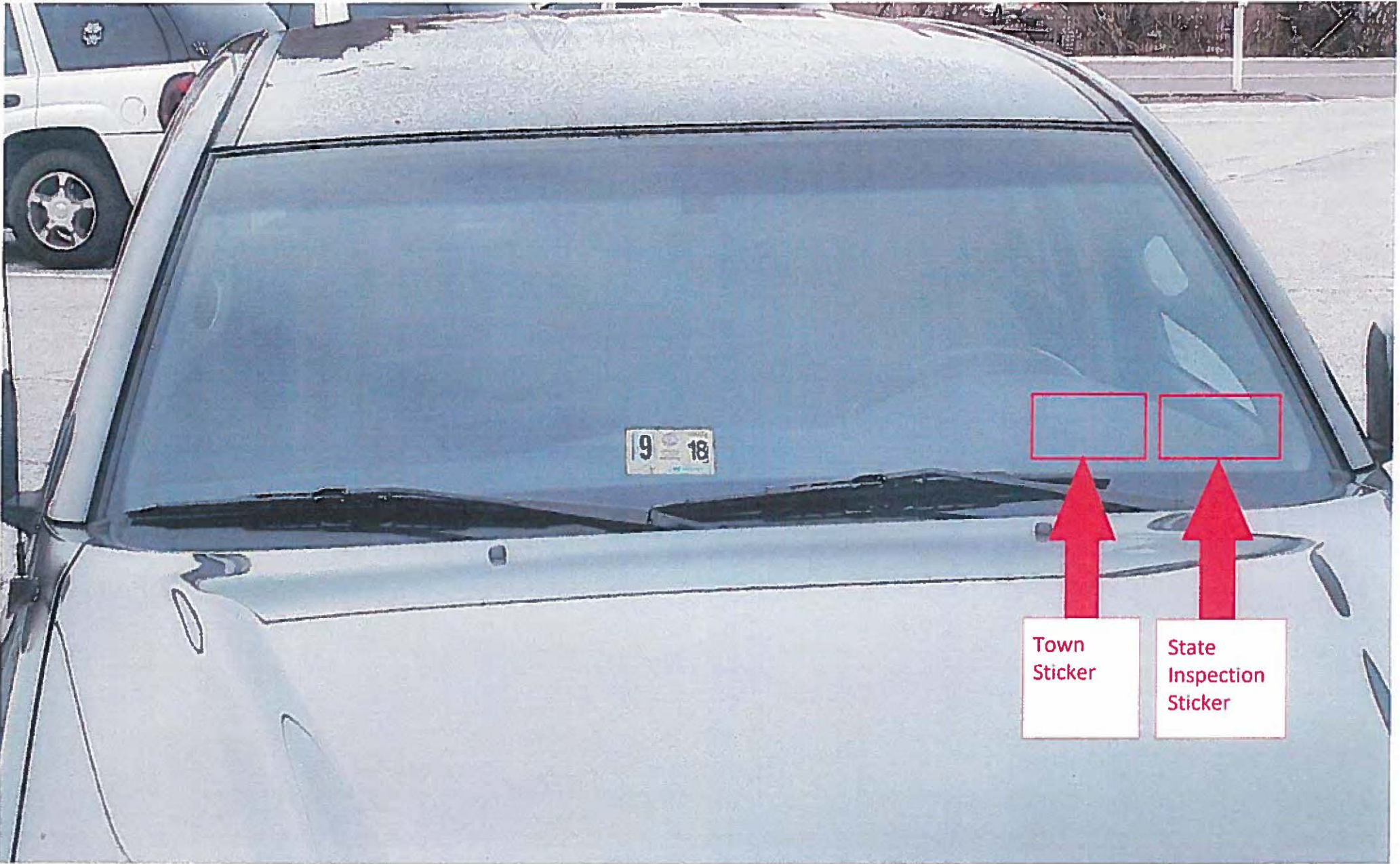
Section 8-40. License tags or plates, stickers or decals.

Wherever the term "licenses," "plates" or "tags" is used in this article, such will be construed to also include stickers or decals. A license tag or plate, sticker or decal shall be furnished by the town treasurer to each licensee, which tag or plate, sticker or decal shall be displayed as follows:

- (1) In the event of a tag or plate, such shall be displayed on the front or rear of the vehicle, so as to be clearly visible.
- (2) Stickers or decals shall be affixed on the bottom left hand side of the windshield and placed to the immediate right of the Virginia State inspection sticker, when viewed from inside the vehicle. Vehicles shall be in compliance with these regulations prior to April 15, 2019.

Failure to display the license tag, plate, sticker or decal properly shall subject the owner of the vehicle to the same penalty as failure of the owner of the vehicle to obtain the license. No license tag or plate, sticker or decal shall be placed upon any vehicle other than that for which it was issued. However, such license tag, plate, sticker or decal may be transferred from the vehicle for which it was issued to another vehicle by presenting the tag or plate, sticker or decal (or the remains thereof) to the town treasurer, along with the state registration card. Such transfer shall then be made, upon payment of a fee of two dollars (\$2.00).

- (3) Under the authority of Code of Virginia, § 46.2-753(G), it shall be unlawful for any owner of a motor vehicle, trailer or semitrailer to display upon such motor vehicle, trailer or semitrailer any license plates, tags or decals of the town after the expiration date of such license plate, tag or decal. Violation of this section shall constitute a separate violation from that of failure to properly display license plates, tag or decals as provided in subsection (b) herein.
- (4) The display of a tag or plate denoting the word "Wytheville" with no expiration date or designated year shall not be construed as a violation of this section provided it is not in violation of state law.



9 18



Town
Sticker

State
Inspection
Sticker



Meeting Date:	Monday, January 22, 2018
Item Name:	Other Business
Item Number:	J-1
Subject:	Planning Commission Recommendation – Subdivision Ordinance Revision

SUMMARY:

Please find enclosed a recommendation from the Planning Commission to revise the Subdivision Ordinance to require sidewalks in all new subdivisions. These amendments would revise Section 5, General Regulations, Subsection Streets, Subsection 5-18, Alignment Layout, and to add Subsection 5-21A, Sidewalks. If the Council concurs with the recommendation of the Planning Commission, it will be necessary to set a public hearing to consider these amendments, which could be held at the February 12, 2018, Town Council meeting.



WYTHEVILLE PLANNING COMMISSION RECOMMENDATION TO COUNCIL

Request:

Recommendation from the Planning Commission concerning amending the Town of Wytheville Subdivision Ordinance, Section 5, General Regulations, Subsection Streets, Subsection 5-18, Alignment and Layout, and to add Subsection 5-21A, Sidewalks.

Attendees at Planning Commission Meeting Regarding this Request:

Proponents of the Request:

None

Opponents of the Request:

None

Recommendation to Town Council:

After reviewing the proposed amendments to the Town of Wytheville Subdivision Ordinance and discussing this issue thoroughly, and noting that no one attended the public hearing to express concerns about the proposed revisions, it would be the recommendation of the Planning Commission to revise Section 5, General Regulations, Subsection Streets, Subsection 5-18, Alignment and Layout, and to add Subsection 5-21A, Sidewalks.



Amendment to the Subdivision Ordinance to Require Sidewalks

Staff Report

Background

As the Planning Commission may remember, this amendment was suggested by the Town Council as a requirement for new streets in town. The request was made to help assure that future streets are linked with pedestrian facilities, thus increasing pedestrian access for town citizens and to potentially improving public health.

Discussion and Consideration

The proposed revision to the Subdivision Ordinance requires any new street development to include a five (5) foot wide pedestrian sidewalk, be ADA compliant, be on at least one side of the street, be constructed of permanent material such as concrete or brick, and located so as to feasibly link with existing walks.

Some discussion in prior Planning Commission meetings included a concern that the sidewalk requirement would increase the cost of subdivision development and subsequently, increase the cost of lots. Depending on the lot size and the zoning requirement for lot width, it was estimated that the cost could increase the lot cost by \$1,500 to \$2,500. The cost could be less because only half of the lots could be required to have sidewalks (one side of the street).

The proposed revisions to the Subdivision Ordinance are attached. The public hearing has been advertised for this amendment. To date, staff has had no inquiries regarding this change to the Subdivision Ordinance.

**** STREETS ****

5-18 ALIGNMENT AND LAYOUT

The arrangement of streets in new subdivisions shall make provision for the continuation of existing streets **and sidewalks** in adjoining areas. **If no sidewalks exist in adjoining areas, sidewalks shall be placed on at least one side of the street, and on the side that makes connection to other areas most feasible.** The street arrangement must be such as to cause no unnecessary hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it. Where, in the opinion of the agent, it is desirable to provide for street access to adjoining property, proposed streets shall be extended by dedication to the boundary line of such property. Half streets along the boundary of land proposed for subdivision may not be permitted. Wherever possible, streets should intersect at right angles. In all hillside areas, streets should intersect at right angles. In all hillside areas, streets running with contours shall be required to intersect at angles of not less than sixty (60) degrees, unless approved by the Planning Commission and Town Council. **The arrangement of sidewalks in new subdivisions should be placed so as to provide a walkable neighborhood and to provide a connection, when possible, to other residential and/or business neighborhoods.**

5-19 SERVICE DRIVES

Whenever a proposed subdivision contains or is adjacent to a limited access highway or expressway, provision shall be made for a service drive or marginal

street approximately parallel to such right of way at a distance suitable for an appropriate use of the land between such highway and the proposed subdivision. Such distances shall be determined with due consideration of the minimum distance required for ingress and egress to the main thoroughfare. The right of way of any major highway or street projected across any railroad, limited access highway or expressway shall be of adequate width to provide for the cuts or fills required for any future separation of grades.

5-20 APPROACH ANGLE

Major streets shall approach major or minor streets at an angle of not less than eighty (80) degrees, unless the Planning Commission and Town Council shall approve a lesser angle of approach for reasons of contour, terrain or matching of existing patterns.

5-21 MINIMUM WIDTH

The minimum width of proposed streets, measured from lot line to lot line, shall be as shown on the street plan, or if not shown on such plan shall be:

5-21.1 No street shall be less than fifty (50) feet in width. The subdivider shall provide right of way and/or slope easements necessary to accommodate the installation of curb and gutter at a width prescribed by the agents. For good reason, a greater street width may be required at the discretion of the Planning Commission and/or Town Council.⁷

5-21A SIDEWALKS

Sidewalks shall be constructed on at least one (1) side of each street and on the side that makes connection to other existing sidewalks most

feasible. The sidewalk(s) shall be a minimum of five (5) feet wide and shall be constructed of concrete, brick or other comparable material and according to ADA standards. For good reason, a greater width sidewalk(s) may be prescribed by the Planning Commission and/or Town Council.

5-22 CONSTRUCTION REQUIREMENTS

In all cases where Virginia Department of Transportation specifications are lacking or are less restrictive than the requirements of this ordinance, this ordinance shall prevail.

5-22.1 The roadway shall be graded to forty (40) feet exclusive of side ditches.

5-22.2 Base for pavement shall be at least thirty (30) feet in width and a minimum of six (6) inches in depth and be of stone, gravel or other satisfactory material approved by the agent. Where bearing capacity of the subgrade does not meet Virginia Department of Transportation Standards, the base shall be increased as determined by the VDOT Standards.

5-22.3 Pavement width shall be a minimum width of thirty (30) feet constructed of material passing Virginia Department of Transportation specifications. The pavement will consist of a bituminous concrete to a depth of two (2) inches according to Virginia Department of Transportation specifications.

5-22.4 All streets shall be constructed with curb and gutter on both sides of the street conforming to the Town of Wytheville Standards or Virginia Department of Transportation Standards, whichever is more stringent. Curb and gutter and/or other improvements are required for flood control and drainage under other sections of this ordinance, and shall be installed by the developer in

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, JANUARY 8, 2018, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

Members absent: Jacqueline K. King

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, Millicent Rothrock with *The Wytheville Enterprise*, Danny Gordon, Police Officer Jonathan Lackey

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Hundley.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of December 11, 2017. He inquired of the Council if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Councilwoman Taylor and seconded by Councilman Hand to approve the consent agenda consisting of the minutes of the regular meeting of December 11, 2017, as presented. Mayor Crewe inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: CITIZENS' PERIOD

Mayor Crewe advised that the next agenda item is Citizens' Period. He noted that no one stated on the sign in sheet that they wished to address the Council during Citizens' Period, however, he would reserve the right to revisit Citizens' Period should someone come in later who wishes to address the Council. He thanked everyone for attending the meeting. Mayor Crewe advised that there being no one to address the Council, he would proceed with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The Council Work Session will be held on Tuesday, January 9, 2018, at 7:00 a.m., in the Council Conference Room.
2. The Council Personnel Committee will meet on Friday, January 19, 2018, at 8:15 a.m., at the Police Department.
3. The New River Regional Water Authority will meet on Thursday, January 18, 2018, at 9:30 a.m., in the Council Chambers.
4. The Town of Wytheville Municipal Offices will be closed and all services curtailed on Monday, January 15, 2018, in observance of the Martin Luther King holiday.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Councilwoman Taylor, reporting for the Budget and Finance Committee, stated that at the meeting in December, the Council considered the Certificates of Public Convenience and Necessity for taxicab operations within the corporate limits. She explained that at that time, it was noted that all of the applicants met the required insurance thresholds, but it was noted that the Council believed the minimum insurance requirements should be raised. Councilwoman Taylor remarked that the Council feels that companies operating here who are transporting the public should have sufficient insurance coverage to handle situations if they should occur. She commented that as such, the Council believes that the minimum threshold limit should be at least \$1 million. Councilwoman Taylor stated that this evening, the Council will consider an ordinance that changes the existing threshold and raises it to a standard minimum limit of \$1 million. She noted that the companies that were approved in December will not be subject to these new standards until they apply for renewal in December 2018. Councilwoman Taylor remarked that the companies that make application to operate from this point forward, assuming

that the ordinance is adopted, will necessarily have to meet the standards. She advised that it would be the recommendation of the Budget and Finance Committee that Ordinance No. 1332 be adopted on first and final reading.

Councilwoman Taylor, also, reported that during the past year, provisions that allowed breweries, microbrewies and distilleries were considered as an addition to the Zoning Ordinance. She stated, currently, these are permitted uses in the B-2 DT Business Zoning District, as well as M-1 Industrial and M-2 Industrial Zoning Districts. Councilwoman Taylor explained that given the popularity of these operations, the Council believes that it is reasonable that these uses be permitted in other districts such as the B-1 Business and B-2 Business Zoning Districts. She remarked that the Town has received several inquiries about developing microbrewies, and the Council would like to accommodate these requests. Councilwoman Taylor noted that to do so, it would require that the Zoning Ordinance be amended to allow breweries, microbreweries and distilleries in both of those business districts. She stated that the Budget and Finance Committee would like to expedite this as much as possible and would suggest that the Council hold a public hearing with the Planning Commission. Councilwoman Taylor remarked that the earliest that the Council could accommodate such a meeting, and meet the publication standards, would be February 8, 2018. She advised that it would be the recommendation of the Budget and Finance Committee that the Council schedule a joint public hearing with the Planning Commission for February 8, 2018. Mayor Crewe inquired if there were any objections to scheduling a joint public hearing with the Wytheville Planning Commission on Thursday, February 8, 2018, at 7:00 p.m., in the Council Chambers to consider adding the uses of (a) Brewery; (b) Brewery, Craft or Pub; Brewery, Micro; and, (c) Distillery; Distillery, Alcoholic Beverage in B-1 Business and B-2 Business Zoning Districts. There being none, it was the consensus of the Council to set a joint public hearing with the Wytheville Planning Commission for Thursday, February 8, 2018, at 7:00 p.m., in the Council Chambers to consider adding the uses of (a) Brewery; (b) Brewery, Craft or Pub; Brewery, Micro; and, (c) Distillery; Distillery, Alcoholic Beverage in B-1 Business and B-2 Business Zoning Districts. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Hundley, reporting for the Public Works Committee, stated that the Town is a recipient of State and Federal funding, and it must provide certain assurances to the State and Federal governments that the Town is complying with various facets of law. He explained that one of the assurances that the Town Council must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries, to join and work together in observance of free and equal housing treatment for all. Councilman Hundley advised that later in the meeting, a resolution will be considered by the Council endorsing these concepts, and it would be the recommendation of the Public Works Committee that it be adopted.

Councilman Hundley, also, reported that Virginia State law recently changed and now requires that all State inspection stickers be placed on the bottom left hand side of the windshield as viewed from inside the vehicle. He explained that the Town's Code, currently, provides that Town decals shall be affixed to the vehicle at a location prescribed by the superintendent of the Virginia State Police. Councilman Hundley stated that given that the State inspection sticker will now be relocated, it is necessary that the Town amend its local ordinance to parallel the new State law. He noted that later in the meeting, the Council will consider an ordinance which will require that the Town's vehicle decal be affixed on the bottom left hand side of the windshield and placed to the immediate right of the Virginia State inspection sticker when viewed from inside the vehicle. Councilman Hundley remarked that State inspection stickers will go through this relocation process during the entire calendar year of 2018. He commented that the effective date for the relocation of the State inspection sticker must be completed by January 1, 2019. Councilman Hundley expressed that this will give Town citizens until January 1, 2019, to relocate the Town vehicle decal. He advised that when Ordinance No. 1333 is considered later in the meeting, it would be the recommendation of the Public Works Committee that it be approved on the first of three readings. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: ORDINANCE NO. 1332

Mayor Crewe presented Ordinance No. 1332, an ordinance amending and reenacting Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, Division 1. Generally, Section 7-83. Liability Insurance, of the Code of the Town of Wytheville, Virginia, on first reading. A motion was made by the Budget and Finance Committee, which does not require a second, to suspend the rules and adopt Ordinance No. 1332, an ordinance amending and reenacting Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, Division 1. Generally, Section 7-83.

Liability Insurance, of the Code of the Town of Wytheville, Virginia, on first and final reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on first and final reading. Councilman Hundley thanked Town Attorney Menerick for researching this because it will be doing the Town citizens due diligence. Mayor Crewe inquired if there was any further discussion on the motion to adopt the ordinance. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1332 was adopted on first and final reading. Mayor Crewe noted that the ordinance is effective immediately.

RE: ORDINANCE NO. 1333

Mayor Crewe presented Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on first reading. A motion was made by Councilman Hundley and seconded by Councilman Hand to approve Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on first, but not final, reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on first, but not final, reading. Mr. Danny Gordon inquired if he could address the Council at this time. Mayor Crewe requested Mr. Gordon to please come forward and address the Council. Mr. Gordon noted that so many localities have a small decal that goes along with the State inspection sticker in the corner of the windshield. He noted that even the Police Officer will attest that a lot of people who live in town do not purchase Town stickers. Mr. Gordon commented that the Council should consider including the cost of the Town sticker with the personal property tax and eliminate the Town sticker, and the Town would make more money because there would be more citizens to pay for stickers this way since they are not purchasing them otherwise. Mr. Gordon continued to express his concerns regarding the sticker. Mayor Crewe stated that the Council has discussed eliminating the decals, which led to discussions with the County and the Department of Motor Vehicles about how registrations get switched. He noted that there are a lot of vehicles that are physically located in the town, but the registration states Wythe County. He noted, therefore, Wythe County is getting the taxes from those and not the Town. Mayor Crewe continued to explain the situation to Mr. Gordon regarding the decals. Mr. Gordon remarked that he would like for the Town to advertise this a little more and get the word out because a lot of citizens have no idea the Town is considering this change. He noted that he talked to a lot of people who do not even know that the State inspection stickers are going to be moved. Mayor Crewe commented that he is aware of that, and that is why the Council is trying to adopt this ordinance in three readings, which would basically mean that this change would not be effective until next January. Discussion continued between Mr. Gordon and Mayor Crewe regarding the decals. Town Manager Sutherland commented that as Mayor Crewe stated, this ordinance is only noting where the decal shall be located. Mayor Crewe thanked Mr. Gordon for his comments. Councilman Hundley inquired of the other members of Council if the ordinance should be adopted on the first and final reading. Mayor Crewe noted that it needs to be considered in three readings so that citizens know about it and have the chance to comment. Councilman Hand commented that he finds it hard to believe that citizens are going to care where the sticker is required to be located. A discussion ensued regarding the moving of the decal. Mr. Gordon stated that he is only asking that the Council continue with the three readings. Mayor Crewe noted that the motion from the Public Works Committee is to approve the ordinance on first, but not final, reading. Councilman Hundley advised that he would not change his motion. Mayor Crewe inquired if there was any further discussion on the motion to approve the ordinance on first, but not final, reading. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1333 was adopted on first, but not final, reading.

RE: RESOLUTION - FEDERAL FAIR HOUSING ACT

Mayor Crewe advised the next agenda item is a resolution regarding the Federal Fair Housing Act. A motion was made by Councilman Hundley and seconded by Councilman Hand to adopt the annual resolution regarding the Federal Fair Housing Act. He advised that this comes as a motion from the Public Works Committee that the resolution be adopted. He noted that by adopting this resolution, the Town endorses the concept of providing fair housing. Mayor Crewe inquired if there was any discussion on the motion to adopt the Federal Fair Housing Act resolution. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:17 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon G. Corvin, CMC, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

JANUARY 8, 2018

1. At our meeting in December, we considered the Certificates of Public Convenience and Necessity for taxicab operations within the corporate limits. At that time, it was noted that all of the applicants met the required insurance thresholds, but it was noted that the Council believed the minimum insurance requirements should be raised. We feel that companies operating here who are transporting the public should have sufficient insurance coverage to handle situations if they should occur. As such, we believe that the minimum threshold limit should be at least \$1 million. This evening, the Council will consider an ordinance that changes the existing threshold and raises it to a standard minimum limit of \$1 million. The companies that were approved in December will not be subject to these new standards until they apply for renewal in December 2018. The companies that make application to operate from this point forward, assuming that the ordinance is adopted, will necessarily have to meet the standards. It would be the recommendation of the Budget and Finance Committee that Ordinance No. 1332 be adopted on first and final reading.
2. During the past year, provisions that allowed breweries, microbrewies and distilleries were considered as an addition to the Zoning Ordinance. Currently, these are permitted uses in the B-2 DT Business Zoning District, as well as M-1 Industrial and M-2 Industrial Zoning Districts. Given the popularity of these operations, we believe that it is reasonable that these uses be permitted in other

districts such as the B-1 Business and B-2 Business Zoning Districts. We have received several inquiries about developing microbreweries, and we would like to accommodate these requests. To do so, it would require that the Zoning Ordinance be amended to allow breweries, microbreweries and distilleries in both of those business districts. We would like to expedite this as much as possible and would suggest that the Council hold a public hearing with the Planning Commission. The earliest that we could accommodate such a meeting, and meet the publication standards, would be February 8, 2018. It would be the recommendation of the Budget and Finance Committee that we schedule a joint public hearing with the Planning Commission for February 8, 2018.

Jacqueline K. King

Beth A. Taylor

PUBLIC WORKS COMMITTEE REPORT

JANUARY 8, 2018

1. The Town is a recipient of State and Federal funding, and we must provide certain assurances to the State and Federal governments that the Town is complying with various facets of law. One of the assurances that the Town Council must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries to join and work together in observance of free and equal housing treatment for all. Later in the meeting, a resolution will be considered by the Council endorsing these concepts, and it would be the recommendation of the Public Works Committee that it be adopted.
2. Virginia State law recently changed and now requires that all State inspection stickers be placed on the bottom left hand side of the windshield as viewed from inside the vehicle. The Town's Code, currently, provides that Town decals shall be affixed to the vehicle at a location prescribed by the superintendent of the Virginia State Police. Given that the State inspection sticker will now be relocated, it is necessary that we amend our local ordinance to parallel the new State law. Later this evening, the Council will consider an ordinance which will require that the Town's vehicle decal be affixed on the bottom left hand side of the windshield and placed to the immediate right of the Virginia State inspection sticker when viewed from inside the vehicle. State inspection stickers will go through this relocation process during the entire calendar year of 2018. The effective date for the relocation

of the State inspection sticker must be completed by January 1, 2019. This will give Town citizens until January 1, 2019, to relocate the Town vehicle decal. When Ordinance No. 1333 is considered later this evening, it would be the recommendation of the Public Works Committee that it be approved on the first of three readings.

Thomas F. Hundley

Joseph E. Hand, Jr.