

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, JULY 11, 2016, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr.

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Robert P. Kaase, Town Treasurer Michael G. Stephens, Trina P. Leedy, Beth Taylor, Heather Kapranos, Police Officer Darren Umberger

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Vice-Mayor King.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of June 27, 2016; the request of the Wythe Arts Council to close Main Street from Fourth Street to First Street on Saturday, August 27, 2016, from 9:00 a.m. to 5:00 p.m. to conduct a Downtown Art Walk; and, the request of West End United Methodist Church to close 18th Street between North and Spiller Streets on Saturday, July 30, 2016, from 4:00 p.m. to 8:30 p.m. to conduct a "Back to School Bash" block party for the church youth group. He inquired of the Council if there was a motion to approve the consent agenda together as presented or to somehow be amended. A motion was made by Councilman Hundley and seconded by Councilman Weisiger to approve the consent agenda consisting of the minutes of the regular meeting of June 27, 2016; the request of the Wythe Arts Council to close Main Street from Fourth Street to First Street on Saturday, August 27, 2016, from 9:00 a.m. to 5:00 p.m. to conduct a Downtown Art Walk; and, the request of West End United Methodist Church to close 18th Street between North and Spiller Streets on Saturday, July 30, 2016, from 4:00 p.m. to 8:30 p.m. to conduct a "Back to School Bash" block party for the church youth group, as presented. Mayor Crewe inquired if there was any discussion on the motion to approve the consent agenda, as presented. There being none, the motion was approved with the following voting in favor of and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr. Against: None.

RE: REORGANIZATION OF COUNCIL

Mayor Crewe advised the next agenda item is the Reorganization of Council. He noted that he has skipped around on the agenda. Mayor Crewe commented that the Council can see in their packets that, obviously, this is the first official meeting for Councilman Joseph E. Hand, Jr. He welcomed Councilman Hand to the Council. Mayor Crewe remarked that the Council is glad that Councilman Hand was elected and Vice-Mayor King was reelected on May 3, 2016, and they have both been sworn in and qualified so they are properly seated. Mayor Crewe explained that the new year begins on July 1 for the Town Council, and that the Council will need to decide what they would like to do. He commented that the Council could decide now or wait until the special election to appoint the positions of Vice-Mayor, Town Manager, Clerk of Council, Town Treasurer and Town Attorney. Mayor Crewe explained that the Council will need to volunteer for other Town Committees or he can appoint Council members to the Committees. He noted that it is the decision of the Council. Mayor Crewe inquired of the Council if there is a motion for the Vice-Mayor's position. A motion was made by Councilman Hundley and seconded by Councilman Hand to reappoint Jacqueline K. King as the Vice-Mayor for the Council. Mayor Crewe inquired if there was any discussion on the motion to reappoint Jacqueline K. King as the Vice-Mayor for the Council. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr. Against: None.

Mayor Crewe advised the Council that the next reappointments could be considered individually or all together. He noted, however, the Council needs to appoint or reappoint a Town Manager, Clerk of Council, Town Treasurer and Town Attorney. Mayor Crewe inquired of the Council if there is a motion for any of those positions. A motion was made by Vice-Mayor King and seconded by Councilman Hand to reappoint C. Wayne Sutherland, Jr. as Town Manager; Sharon G. Corvin as Town Clerk; Michael G. Stephens as Town Treasurer; and, Robert P. Kaase as Town Attorney. Mayor Crewe inquired if there was any discussion on the motion to reappoint C. Wayne Sutherland, Jr. as Town Manager; Sharon G. Corvin as Town Clerk; Michael G. Stephens as Town Treasurer; and, Robert P. Kaase as Town Attorney. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley,

Joseph E. Hand, Jr. Against: None. Mayor Crewe noted that the Town Manager, Town Clerk, Town Treasurer and Town Attorney all do a good job and are safe in their positions for another year. Town Manager Sutherland noted that all of those who were reappointed appreciate being reappointed. Vice-Mayor King remarked it was a job well done. Town Attorney Kaase expressed that it was an honor to work for the Town. Mayor Crewe reiterated that the Council appreciates everything they do for the Town.

Mayor Crewe advised the Council that, basically, next would be a Mayoral appointment and/or reappointment to the two standing Council Committees which are the Budget and Finance Committee and the Public Works Committee. He commented that unless someone states something different, based on discussions he has had with the Council, he would be inclined to reappoint the present members with the exception of Councilman Hand who would be appointed to the Public Works Committee. Mayor Crewe explained that, basically, the Public Works Committee would be seated to his right and include Councilman Hundley and Councilman Hand, and the Budget and Finance Committee would be seated to his left and would include Vice-Mayor King and Councilman Weisiger, if that suits the Council members at this time. He commented if he has misunderstood and that is not what the Council wants, he would like for them to please speak up, and he will do otherwise. The Council members agreed that the Mayor's reappointments and appointment to the Committees were agreeable with them. Mayor Crewe reappointed Vice-Mayor King and Councilman Weisiger to the Budget and Finance Committee, and reappointed Councilman Hundley and appointed Councilman Hand to the Public Works Committee.

Mayor Crewe advised that on the next page of the agenda information is a list of the Committees that the Council serves on and includes the various appointees. He noted that, basically, these are by volunteered services and, particularly, Councilman Hand may not understand what some of the Committees do. Mayor Crewe remarked that he could try to explain what the Committees do if Councilman Hand is not aware of what they do, so that the positions can be filled at this meeting. He noted that if the positions can be filled at this meeting, that will be fine, if not, that will be fine, and the Council can discuss it more at a Work Session. Mayor Crewe stated the only one that is particularly qualified or has a particular qualification would be the Planning Commission. He noted that in order to serve on the Planning Commission, members are required to be certified as a qualified planning official. Mayor Crewe explained that members are required to take a class and pass the exam to become a certified Planning Commissioner. He noted that, certainly, Councilman Hand could do so. Mayor Crewe expressed that the only way that he can appoint a Council member is if they agree that they are willing to be trained and they pass the examination. He noted that any of the Council could do it, but those are the requirements. Mayor Crewe inquired of Councilman Hand if he would be willing to meet the qualifications to serve on the Planning Commission. Councilman Hand advised Mayor Crewe that he would be willing to do so. Mayor Crewe thanked Councilman Hand. He inquired if there were any other Council members who would be willing to serve on the Planning Commission. There being none, Mayor Crewe appointed Councilman Hand as the liaison to the Wytheville Planning Commission. Mayor Crewe stated that Councilman Hand would be going to Planning Commission school in August, he thinks. He noted that he would find out when the Planning Commission school takes place and let Councilman Hand know.

Mayor Crewe advised the next appointment or reappointment is to the District Three Governmental Cooperative. He noted that right now, Councilman Hundley is serving as the Council's representative. Mayor Crewe explained that, usually, he appoints an alternate, and the District Three Governmental Cooperative meets quarterly. Councilman Hundley stated that, currently, Councilman Weisiger is the representative and he is alternate, however, that will change. Vice-Mayor King inquired if the Housing Authority is like District Three in the way of having an alternate. Councilman Hundley advised that the Housing Authority does not have an alternate that he is aware of. Mayor Crewe stated that is correct. Mayor Crewe noted if Councilman Weisiger and Councilman Hundley are willing to continue to serve on the District Three Governmental Cooperative, it would be a quarterly meeting. He noted that, currently, Councilman Weisiger serves as the Council member on the District Three Governmental Cooperative and Councilman Hundley serves as the alternate. Mayor Crewe inquired if Councilman Weisiger and Councilman Hundley were willing to continue to serve. Councilman Weisiger and Councilman Hundley both agreed that they would continue to serve. Mayor Crewe reappointed Councilman Weisiger to the District Three Governmental Cooperative and Councilman Hundley as the alternate.

Mayor Crewe advised the next appointment or reappointment is to the Wall of Honor Committee and Recreation Commission, both of which the Vice-Mayor currently serves as the liaison. He noted that he thinks Vice-Mayor King is willing to continue to serve on both the Wall of Honor Committee and the Recreation Commission. Vice-Mayor King stated that is correct. Mayor Crewe inquired if there was anyone else who would like those positions. There being no one,

Mayor Crewe reappointed Vice-Mayor King as the Council liaison to the Wall of Honor Committee and the Recreation Commission.

Mayor Crewe advised the next appointment or reappointment is to the Homestead Museum Advisory Board. He noted that, currently, Councilman Weisiger is the Board member and he serves as the Council liaison for that Board. Vice-Mayor King inquired of Mayor Crewe if he always attends the meetings, why does the Council need an actual Board member. Mayor Crewe explained that because of the way the Board was set up, the Town Council is entitled to appoint a member to the Board, which is why Councilman Weisiger serves on the Board. He noted that Councilman Weisiger can vote. Mayor Crewe remarked that, basically, he has been attending the meetings because he has been the liaison with the Jacksons. Vice-Mayor King stated that she understands. She noted that she was just thinking the Council could possibly eliminate one of the Council members. Mayor Crewe commented that he has no problem with eliminating either Council person specifically. He inquired of Assistant Town Manager Moore if that is correct in that Councilman Weisiger is the voting member, and he is there as a liaison. Assistant Town Manager Moore stated that is correct. Vice-Mayor King stated that is a sufficient answer for her. Councilman Weisiger inquired if this will continue for him after August 23, 2016. Mayor Crewe stated that it could, and he would have to look and see. Vice-Mayor King remarked that it would not if he is a voting Council member. Mayor Crewe advised that is correct, and another Council member would need to be appointed. Councilman Hundley inquired of Councilman Weisiger if he has already had his meeting for District Three. Councilman Weisiger stated that he has not, and the meeting is scheduled for Thursday, July 21, 2016. Mayor Crewe inquired of Councilman Weisiger if he was willing to continue serving on the Homestead Museum Advisory Board until August 23, 2016. He inquired of the Council if they were agreeable with this, as well. Councilman Weisiger and the other Council members agreed that Councilman Weisiger would continue to serve. Mayor Crewe reappointed Councilman Weisiger to the Homestead Museum Advisory Board. He explained that Councilman Weisiger will be the voting member on the Board, and he will continue as the Council liaison.

Mayor Crewe advised the next appointment or reappointment is to the Wytheville Redevelopment and Housing Authority. He noted that, currently, Councilman Hundley serves on that Authority. Mayor Crewe inquired of Councilman Hundley if he is willing to continue serving on the Housing Authority. Councilman Hundley advised that he would be more than happy to continue serving. Mayor Crewe reappointed Councilman Hundley as the Council liaison to the Wytheville Redevelopment and Housing Authority.

Mayor Crewe advised the next appointment or reappointment is to the New River Regional Water Authority. He noted that, currently, Councilman Hundley is a member of this Authority. Mayor Crewe commented that there is a vacancy due to the election. Town Manager Sutherland advised that, this year, the Town of Wytheville does not have a vacancy because it is Wythe County's turn to have the third member on the Authority. Mayor Crewe stated that Council will only need to reappoint Councilman Hundley unless he does not want to serve again on the Authority. He inquired of Councilman Hundley if he is willing to continue serving on the Water Authority. Councilman Hundley stated that he is more than willing to serve. Mayor Crewe reappointed Councilman Hundley to the New River Regional Water Authority.

Mayor Crewe stated that he thought that took care of all of the appointments and reappointments. Councilman Hundley noted that the Downtown Wytheville, Incorporated Board would need a Council Board member. Mayor Crewe inquired if Councilman Hundley is willing to continue serving on the Downtown Wytheville, Incorporated Board. Councilman Hundley stated that he would be more than happy to do so. Mayor Crewe reappointed Councilman Hundley to the Downtown Wytheville, Incorporated Board. Mayor Crewe inquired of the Council if they could think of any other Committee they are currently serving on that he did not mention. He noted that if they think of any, he will make the reappointment or appointment at the next Council meeting, however, he thinks that he has appointed and reappointed new members to all committees. Mayor Crewe thanked Councilman Hand for agreeing to serve on the Planning Commission. He advised that this completes the Reorganization of Council.

RE: CITIZENS' PERIOD

Mayor Crewe advised the next agenda item is Citizens' Period. He noted that Dr. Trina Leedy had requested to address the Council in regard to a Dog Days of Summer event. Mayor Crewe requested Dr. Leedy to approach the podium so that the minutes could be properly recorded and the Council could hear everything Dr. Leedy was saying. He stated if he understands correctly by what Dr. Leedy has explained to him, and noted that, again, the Council decides what they want to do, but if the Council will recall some time ago, they received a request for a Dog Days of Summer event to block Main Street. Mayor Crewe explained that his recollection is the Council received the request, it went to the Police Department, the Police Department did

not see any problems with the request, however, Downtown Wytheville, Incorporated was interested in trying to include it in one of the Hard Hat Friday events or another downtown activity. He reiterated that his recollection is that Ms. Teresa King was at that particular meeting and stated that she would go meet with Ms. Wanda Rogers, who was the person who had requested the event at Skeeter's. Mayor Crewe noted that two weeks later when the Council held another Work Session, Ms. King reported that she had met with Ms. Rogers and that the group no longer was interested in having the event in August on a Saturday, but, rather on a Friday during one of the Hard Hat Friday events that is scheduled due to construction. He expressed that now what he is understanding is that is no longer true, and the group would like to go back to their original request and have this as a separate event on a Saturday. Mayor Crewe inquired of Dr. Leedy if this is correct.

Dr. Trina Leedy was recognized and stated that Mayor Crewe is about as clear as she is concerning the event. Mayor Crewe asked Dr. Leedy to tell the Council what she wants to do and when she wants to do it. Dr. Leedy advised that on Saturday, August 13, 2016, from 12:00 p.m. to 4:00 p.m., the group she is with would like to request Council to close Main Street from First Street to Tazewell Street, and Tazewell Street between Main and Monroe Streets. She commented that they would like to incorporate the businesses located along Tazewell and Main Streets. Dr. Leedy remarked that, basically, the event would include her mobile veterinary clinic setting up to have a health clinic for pets. Dr. Leedy explained that since owners are going to attend, they also decided to incorporate the businesses and get them involved. She remarked that the Black Horse Artisan Guild is going to promote pet animal art to the owners, and Wythe Yarn is going to have a knitting shop with their knitters making interesting things for the owners like cat and dog toys, etc. Dr. Leedy expressed that the event is going to be kid oriented, too, because they are going to have a balloon lady that does balloon art, and they will have cotton candy, popcorn, Ms. Rogers of Skeeter's is going to serve hotdogs and each business has decided to do door prizes. Mayor Crewe stated the Council wants to hear her idea because obviously it has changed since the Council started the approval process. Dr. Leedy explained that it is because she gets to thinking and she starts expanding. She remarked that it got to be a lot of fun because the business owners are actually very excited about the event. Dr. Leedy stated that each business owner is going to offer something if the pet owners visit the other businesses. She commented that, for instance, Dog Gone Beautiful is going to offer nail trims to the dog owners who go see Dr. Leedy. Dr. Leedy explained that everybody is trying to incorporate each other's business and make it a fun afternoon. She advised that attendees do not have to be animal owners, and that the event is open to anyone who wants to come. Dr. Leedy reiterated that there will be food, music, businesses will be open for shopping and cater towards Christmas shopping, etc. She noted that every business will do something a little differently. Dr. Leedy stated that she has had interest from a military dog trainer who is going to come and talk to people about that. She remarked that she has a lady from Chilhowie who is going to send information about obedience, agility training and things she will have available at her booth. Dr. Leedy expressed that the Wythe-Bland Animal Welfare League is going to be there to educate people about rescue, spaying and neutering pets, etc. She commented that A Dog's World Pet Spa, which is located across town, is going to be set up to sell leashes, grooming supplies, etc. Dr. Leedy stated this event is to get the businesses involved and have some fun. Mayor Crewe inquired of Dr. Leedy if she has covered the businesses on Main and Tazewell Streets to gain their participation. Dr. Leedy stated that is correct. She noted that, so far, the following businesses will be participating, if the event is approved: Dog Gone Beautiful, Wythe Yarn, Wythe Events, Colleen's Coiffure, Petals of Wytheville, Black Horse Artisan Guild, Rock Star Gems and Skeeter's. Dr. Leedy explained that she has not finished talking to everyone, therefore, there are still other businesses to talk to, but as of right now, there are 10 businesses participating. Mayor Crewe remarked that Dr. Leedy forgot to include her mobile unit. Dr. Leedy stated there are also the businesses who are not businesses located on Main and Tazewell Streets who want to set up. She remarked, therefore, if the streets can be closed, it would be great. Dr. Leedy commented that Jennifer Walters-Tatum of State Farm Insurance Agency is wanting to set up a booth, along with the manager of Tractor Supply who is wanting to set up a tent and be involved with the event, as well. She noted that the event is incorporating as many businesses as it can, which is why they are requesting that Main Street be blocked so they can set up on the street. Mayor Crewe explained that, again, the Council is free to do what they wish to do, but after speaking to Dr. Leedy at this meeting and her asking, obviously, in his opinion, the Council received a request, denied it because it only because they thought it was being withdrawn and now it is being reinvigorated. He noted that the event seems bigger and better this time around than it was the last time. Councilman Hundley inquired of Dr. Leedy as to who will be ultimately responsible for the event. He noted that he does not have a problem with the event, but he is concerned about the insurance coverage and if Dr. Leedy's insurance will cover an event of this nature. Dr. Leedy stated that is what the Council will need to educate her on. She inquired of the Council as to what insurance coverage she would need. Councilman Hundley advised her to check with her insurance company to make sure that she can host an event of that magnitude. Dr. Leedy inquired of Councilman Hundley if it would be each individual business' responsibility to cover their own insurance needs. Councilman Hundley explained that

he doubts very seriously each business' insurance will cover it with animals involved, and it would be more so related to Dr. Leedy. He commented that unless Downtown Wytheville, Incorporated decided to sponsor the event, and then they could potentially take it on as an event. Mayor Crewe stated they have insurance which is why this was probably folded into their events. He noted that this might be why the Council ends up going in that direction is because of the insurance and some other concerns. Councilman Hundley explained that at the Downtown Wytheville, Incorporated (DWI) Fourth of July event, he noticed there were several animals attending with small children around. He noted that there was a large Doberman Pinscher dog there in which he was actually fearful. Councilman Hundley expressed that the dog was biting his owner, therefore, he was concerned about that. Dr. Leedy commented that is one of the reasons she is requesting that Tazewell Street be closed so that there is a funnel for the pet owners to walk in. She noted that her suspicion is that she has just hurt her business because everybody else is participating, and attendees are going to want to go shopping and they are not going to want to come see her. Dr. Leedy remarked that is fine with her. Councilman Hundley expressed that animals are very popular, however, when several get together, they are unpredictable. Dr. Leedy commented that she has held other events where things were fine including a dog wash. She noted that the event was in a blocked area, however, there were still a lot of animals that went through the wash. Dr. Leedy stated that 40 dogs were bathed that day. Councilman Hundley inquired of Dr. Leedy as to who was responsible for that event. Dr. Leedy noted that she is assuming Ms. Laura Newberry with A Dog's World. Councilman Hundley stated that he is sure Ms. Newberry went through her business insurance to check to see if she was covered for a big event. He noted that the insurance company will ask how many dogs they are anticipating having at the event, how many people, etc. Dr. Leedy noted that it will be hard to estimate, but, for four hours, she would guess they would not see more than 40 dogs. Councilman Hundley advised Dr. Leedy to ask DWI to participate if they can or will. He noted that it may be too close to the date for them to participate. Dr. Leedy inquired of the Council if they do not block the street off, will they still be allowed to set up on the sidewalks to participate. Mayor Crewe advised that if the streets do not close and the sidewalks are passable, there will not be an issue. He noted that the event cannot block passage of the sidewalks. Mayor Crewe inquired of Town Manager Sutherland if that is correct or if he missed anything. Town Manager Sutherland advised that is correct. Mayor Crewe reiterated that passage on the sidewalk cannot be blocked. Vice-Mayor King inquired of Dr. Leedy as to where she would park her van. Dr. Leedy explained that she has permission from National Bank to park in their parking lot. Councilman Hundley expressed that he thinks it is a great idea, but it is just working out the details in order to protect them. Dr. Leedy commented that she would love to see it expand to the entire downtown because she has a lot of ideas that could be used. Councilman Hundley inquired of Town Attorney Kaase if he missed anything. Town Attorney Kaase stated that he did not. Mayor Crewe inquired if there were any other questions, ideas or suggestions. There being none, he inquired if the Council would like to refer the request to the Police Department to make sure they have coverage of the event because there has to be manpower to block the street and, also, wait to see if Dr. Leedy has insurance. Councilman Hundley commented that he took it that it is the consensus that as long as everything is coordinated, the Council approves. Vice-Mayor King inquired of Mayor Crewe if Dr. Leedy needed to complete the proper form. Mayor Crewe stated that Dr. Leedy had already completed the form before, and the Council canceled it. He remarked that one way out of this morass would be for the Council to pass a motion that says this event would be approved and authorized by the Council to close the streets from 12:00 p.m. to 4:00 p.m., if the Police Department clears it and the insurance question is answered. He noted, otherwise, the Council can refer it to Committees and revisit it again, however, the Council will not meet again for two weeks. Mayor Crewe explained that Dr. Leedy needs some kind of guidance, and that is just one that he has suggested. He commented that the Council could do what they think, but the two issues that they hear would be if the Police Department could get the manpower to block the streets and the insurance. Mayor Crewe explained that as long as those issues are covered, the event should not be a problem. Vice-Mayor King noted that Dr. Leedy probably needs to know soon. Dr. Leedy stated that is correct. Vice-Mayor King remarked that it is only five weeks away. Mayor Crewe explained that he thinks Dr. Leedy has two options. He noted that if Downtown Wytheville, Incorporated were to host the event, their insurance would cover the event because that is how they are structured. He explained that this would be the easiest way for Dr. Leedy to proceed with the event, and that is what the Council thought was going to happen during the previous request. Mayor Crewe stated this is still a possibility if Dr. Leedy would like to pursue it. Dr. Leedy inquired of Mayor Crewe as to how she would go about that. Mayor Crewe advised Dr. Leedy to contact Mr. Todd Wolford and Ms. Teresa King of DWI to see if they would be willing to sponsor the event. Councilman Hundley noted that Ms. King is the President of DWI. Mayor Crewe expressed that if DWI is willing to sponsor the event, they will need to email the request to the Council noting that they would like to sponsor the event. Mayor Crewe stated that he thinks the Council could choose to approve the request of Dr. Trina Leedy to close Main Street from First Street to Tazewell Street, and Tazewell Street between Main and Monroe Streets, on Saturday, August 13, 2016, from 12:00 p.m. to 4:00 p.m. to conduct the Dog Days of Summer Event, contingent upon approval by the Police Department and submittal of

proof of insurance satisfactory to the Town. Vice-Mayor King inquired of Mayor Crewe as to why he would think that DWI would not want to sponsor the event. Mayor Crewe explained that his answer to that is that DWI did not want to sponsor the event the last time the request was brought before the Council. He noted that they were going to, and then something happened. Councilman Hundley commented that he thinks it was a concern of several events being held back to back and closing the streets off, however, he is not certain. Dr. Leedy remarked that from her understanding, there was some confusion about the event being held on Hard Hat Friday instead of Saturday, and no one was really clear as to which day the event was really going to be held. Councilman Hundley expressed that he does not want to speak on behalf of DWI because the event was really not brought before the DWI Board. A motion was made by Councilman Hundley and seconded by Councilman Weisiger to approve the request of Dr. Trina Leedy to close Main Street from First Street to Tazewell Street, and Tazewell Street between Main and Monroe Streets, on Saturday, August 13, 2016, from 12:00 p.m. to 4:00 p.m. to conduct the Dog Days of Summer Event, contingent upon approval by the Police Department and submittal of proof of insurance satisfactory to the Town. Mayor Crewe inquired if there was any discussion on the motion to approve the request of Dr. Leedy. Councilman Hand stated that he would like to note that he does think that this is the right way to go for downtown. He commented that the Town is trying to get folks out on the actual streets and get things going. Councilman Hand expressed that if Dr. Leedy has not been able to work with Downtown Wytheville, Incorporated to please let him or any member of the Council know and why. He remarked that it would be great if Dr. Leedy could coordinate the event with DWI, and it would just make it a lot better for Dr. Leedy because everyone knows what is going on. Councilman Hand explained that he thinks that the Town is going to be requested to block its streets a lot more as time goes by, and he thinks it is going to be a lot more common than it is uncommon as everyone continues to see all of these events take place. He noted that he thinks it is a very good idea. Mayor Crewe reiterated that the motion on the floor is to approve the request of Dr. Leedy if the Police Department approves and there is proof of insurance satisfactory to the Town. Mayor Crewe inquired if there is any further discussion on the motion to approve Dr. Leedy's request. He noted that the other option for Dr. Leedy would be that she withdraw this request and would not need to do anything on her own if Downtown Wytheville, Incorporated agrees to sponsor the event because then it would be a different request from DWI. There being no further discussion, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr. Against: None.

Mayor Crewe inquired of Town Manager Sutherland if he would check with the Police Department to see if the dates work for the Officers' schedules. Town Manager Sutherland stated that he would check with the Police Department. Mayor Crewe advised Dr. Leedy to inquire with her insurance company and with Downtown Wytheville, Incorporated. Councilman Hundley commented that there would probably be a member of DWI attending tomorrow morning's Council Work Session and the Council can ask the representative, also. Mayor Crewe stated that is true. He explained that the Council Work Sessions are held at 7:00 a.m. each Tuesday morning, and the meetings are open to the public. Mayor Crewe expressed that members of DWI have been attending the meetings fairly regularly. He noted that Dr. Leedy is welcome to attend, too, if she would like. Mayor Crewe reiterated that the meetings begin at 7:00 a.m., in the Council Conference Room. He thanked Dr. Leedy for attending the Council meeting and for her good idea. Mayor Crewe noted that he hopes that it will work.

Mayor Crewe thanked the other citizens for attending. He noted that no one else had indicated on the sign in sheet that they wished to address the Council, but if anyone wished to do so, they could at this time. There being no one to address the Council during Citizens' Period, Mayor Crewe proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The next Council Work Session will be held on Tuesday, July 12, 2016, at 7:00 a.m.
2. The Wytheville Planning Commission will meet on Thursday, July 14, 2016, at 6:00 p.m., in the Council Chambers.
3. The Council Personnel Committee will meet on Friday, July 15, 2016, at 8:15 a.m., at the Town Shop.
4. The New River Regional Water Authority will meet on Thursday, July 21, 2016, at 9:30 a.m., in the Council Chambers.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, stated that at the Work Session last week, the Council met with representatives from the Wythe County Rescue Squad who explained in some detail the problems they were facing with their operations. She explained that the most significant difficulty they face is the lack of adequate vehicles to perform their work. Vice-Mayor King commented that they noted that all of their vehicles, with the exception of one, were either broken or out of service. She remarked that they stated that the existing vehicle that was in service was not trustworthy to travel at any extended length. Vice-Mayor King stated the representatives noted that the vehicles were owned by Wythe County, and the Rescue Squad was responsible for paying the maintenance expenses associated with the vehicles. She explained that the representatives advised that it was a serious situation, and, because of the lack of adequate vehicles, when the one ambulance was on a call, they, obviously, could not respond to a second call at the same time. Vice-Mayor King commented that the Rescue Squad members noted that in these situations, previously, the calls have been handled by Guardian Ambulance Service or one of the County rescue squads. She expressed that it was noted that all ambulance and rescue squads were now facing increased financial problems because of the decreased amount of reimbursements received from government programs. Vice-Mayor King remarked that the representatives stated that, hopefully, they could apply for grant funds this fall to purchase a vehicle but were not confident that they would be awarded the funds. She stated they, also, noted that it was possible to lease an ambulance for a seven year period at approximately \$1,900 per month. Vice-Mayor King explained that the Rescue Squad representatives advised that their mission in providing this update to the Council was to make sure that everyone was aware of the very serious situation that exists with the lack of adequate equipment. She stated the Council believes that this is a very serious topic and one it would like to discuss with Wythe County officials. Vice-Mayor King advised that the Council thinks that it would be helpful to arrange a meeting with the County's Fire and Rescue Squad Committee to see if there is some way in which this problem can be corrected. Mayor Crewe commented that it is his understanding, based on the discussions at the last Council Work Session, that everybody agrees that this is a helpful thing to do. He noted that the Council has requested that Town Manager Sutherland contact the County in regard to arranging a meeting. Town Manager Sutherland stated that is correct. Mayor Crewe remarked that this suggestion is being implemented.

Vice-Mayor King, also, reported that Director of Museums Frances Emerson conducted a presentation at the last Work Session about a proposed project that would add enhancements to the existing museum system properties. She explained that these concepts include the construction of a small building that would be used as a gunsmith shop and a second small structure that would be used on the property of the Rock House Museum to provide workshops and nutritional training for various foods. Vice-Mayor King expressed that both of these plans are now being reviewed by a consulting engineer who should have the final report and cost estimates in the very near future. She remarked that in the meantime, Director Emerson has asked that the Council authorize applications to various funding agencies where monies might be obtained to be used for the construction projects. Vice-Mayor King stated that Director Emerson noted that these agencies may include the Virginia Tourism Corporation, the Wythe-Bland Foundation, the Appalachian Regional Commission and the Tobacco Commission. She advised that the Budget and Finance Committee thinks that all of her efforts in obtaining these grant funds should be pursued, and the Budget and Finance Committee would move to authorize the Town Manager to execute any of the applications needed for any of these processes. A motion was made by Vice-Mayor King and seconded by Councilman Weisiger to authorize Town Manager Sutherland to execute funding applications for a proposed project that will add enhancements to the museum properties, which could include applications to the Virginia Tourism Corporation, the Wythe-Bland Foundation, the Appalachian Regional Commission and the Tobacco Commission. Mayor Crewe inquired if there was any discussion on the motion for these two projects for the museums. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr. Against: None. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Hundley, reporting for the Public Works Committee, stated that for a number of years, the Town has permitted hunting to occur on the Town-owned land on Sand Mountain. He noted that because of the volume of requests that is received, it was determined that the number of permits to hunt on this land would be restricted to 50. Councilman Hundley explained that each year, the Town gives public notice of opportunity for hunters to make application to hunt on this land, and the 50 successful candidates are chosen by lottery. He explained that people who receive a permit to hunt on Town-owned land must be Wythe County residents and comply with all Department of Game and Inland Fisheries' rules and regulations. Councilman

Hundley commented that the Public Works Committee believes that the regulations that it has in place have been effective and would suggest that the same regulations be imposed on the hunters for the upcoming season. He advised that it would be the recommendation of the Public Works Committee that the Town continue the hunting program on Sand Mountain under the regulations that were in place last year and that public notification be given of the opportunity to make application for such a permit. A motion was made by Councilman Hundley and seconded by Councilman Hand to approve continuing with the hunting program on Sand Mountain under the regulations that were in place last year and that public notification be given of the opportunity to make application for such a permit. Mayor Crewe inquired if there was any discussion on the motion to continue with the hunting program. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, William B. Weisiger, Thomas F. Hundley, Joseph E. Hand, Jr. Against: None.

Councilman Hundley, also, reported that a preconstruction meeting was held with DCI Shires, Incorporated, who was the successful bidder in performing the construction work in the downtown area. He explained that DCI Shires, Incorporated and all of their subcontractors were present for the meeting. Councilman Hundley stated that a variety of topics were covered including the sequencing of construction and other technical information required by the Department of Housing and Community Development. He noted that the contracts with DCI Shires, Incorporated have now been executed, and the Notice to Proceed will be issued for July 18, 2016. Councilman Hundley remarked that, thereafter, the contractor will be free to commence work. He explained that the contractor is only going to work in limited sections of downtown at any one time, probably three or less blocks at any given time, and the work will be performed only on one side of the street at a time. Councilman Hundley advised that Town staff is preparing to have meetings with all of the property owners along Main Street before the construction occurs in front of their property. He explained that this construction period will probably take through fall 2017 to complete. Councilman Hundley noted that he is very happy about that. Mayor Crewe commented that everyone should see machinery onsite in a week, therefore, Town staff will need to get all of the meetings scheduled within a week so businesses and property owners will know what is happening. Councilman Hundley commented that five or six years' worth of work finally will come to fruition.

Councilman Hundley remarked that as somewhat of a related topic, the Council would like to congratulate Downtown Wytheville, Incorporated and the Town of Wytheville Parks and Recreation Department for the outstanding Fourth of July activities. He stated, fortunately, the rain held off until the completion of all of the activities, including the fireworks. Councilman Hundley noted that, also, the Council would like to express its appreciation to the Public Works Department and the Town of Wytheville Public Safety Department for their efforts in securing the downtown area and in the Elizabeth Brown Memorial Park. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:38 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon G. Corvin, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

JULY 11, 2016

1. At our Work Session last week, we met with representatives from the Wythe County Rescue Squad who explained in some detail the problems they were facing with their operations. The most significant difficulty they face is the lack of adequate vehicles to perform their work. They noted that all of their vehicles, with the exception of one, were either broken or out of service. They stated that the existing vehicle that was in service was not trustworthy to travel at any extended length. The representatives noted that the vehicles were owned by Wythe County, and the Rescue Squad was responsible for paying the maintenance expenses associated with the vehicles. The representatives advised that it was a serious situation, and, because of the lack of adequate vehicles when the one ambulance was on a call, they, obviously, could not respond to a second call at the same time. The Rescue Squad members noted that in these situations, previously, the calls have been handled by Guardian Ambulance Service or one of the County rescue squads. It was noted that all ambulance and rescue squads were now facing increased financial problems because of the decreased amount of reimbursements received from government programs. The representatives stated that, hopefully, they could apply for grant funds this fall to purchase a vehicle but were not confident that they would be awarded the funds. They, also, noted that it was possible to lease an ambulance for a seven year period at approximately \$1,900 per month. The Rescue Squad representatives advised that their mission in providing this update to the Council was to make sure that

everyone was aware of the very serious situation that exists with the lack of adequate equipment. We believe that this is a very serious topic and one we would like to discuss with Wythe County officials. We think that it would be helpful to arrange a meeting with the County's Fire and Rescue Squad Committee to see if there is some way in which this problem can be corrected.

2. Director of Museums Frances Emerson conducted a presentation at our last Work Session about a proposed project that would add enhancements to the existing museum system properties. These concepts include the construction of a small building that would be used as a gunsmith shop and a second small structure that would be used on the property of the Rock House Museum to provide workshops and nutritional training for various foods. Both of these plans are now being reviewed by a consulting engineer who should have the final report and cost estimates in the very near future. In the meantime, Director Emerson has asked that the Council authorize applications to various funding agencies where monies might be obtained to be used for the construction projects. Director Emerson noted that these agencies may include the Virginia Tourism Corporation, the Wythe-Bland Foundation, the Appalachian Regional Commission and the Tobacco Commission. We think that all of her efforts in obtaining these grant funds should be pursued, and the Budget and Finance Committee would move to authorize the Town Manager to execute any of the applications needed for any of these processes.

Jacqueline K. King

William B. Weisiger

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PUBLIC WORKS COMMITTEE REPORT

JULY 11, 2016

1. For a number of years, the Town has permitted hunting to occur on the Town-owned land on Sand Mountain. Because of the volume of requests that is received, it was determined that the number of permits to hunt on this land would be restricted to 50. Each year, we give public notice of opportunity for hunters to make application to hunt on this land, and the 50 successful candidates are chosen by lottery. People who receive a permit to hunt on Town-owned land must be Wythe County residents and comply with all Department of Game and Inland Fisheries' rules and regulations. We believe that the regulations that we have in place have been effective and would suggest that the same regulations be imposed on the hunters for the upcoming season. It would be the recommendation of the Public Works Committee that we continue the hunting program on Sand Mountain under the regulations that were in place last year and that public notification be given of the opportunity to make application for such a permit.
2. A preconstruction meeting was held with DCI Shires, Incorporated, who was the successful bidder in performing the construction work in the downtown area. DCI Shires, Incorporated and all of their subcontractors were present for the meeting. A variety of topics were covered including the sequencing of construction and other technical information required by the Department of Housing and Community Development. The contracts with DCI Shires, Incorporated have now been

executed, and the Notice to Proceed will be issued for July 18, 2016. Thereafter, the contractor will be free to commence work. The contractor is only going to work in limited sections of downtown at any one time, probably three or less blocks at any given time, and the work will be performed only on one side of the street at a time. We are preparing to have meetings with all of the property owners along Main Street before the construction occurs in front of their property. This construction period will probably take through fall 2017 to complete.

As somewhat of a related topic, we would like to congratulate Downtown Wytheville, Incorporated and the Town of Wytheville Parks and Recreation Department for the outstanding Fourth of July activities. Fortunately, the rain held off until the completion of all of the activities, including the fireworks. Also, we would like to express our appreciation to the Public Works Department and the Town of Wytheville Public Safety Department for their efforts in securing the downtown area and in the Elizabeth Brown Memorial Park.

Thomas F. Hundley

Joseph E. Hand, Jr.