

AGENDA
Wytheville Town Council
Monday, January 11, 2016
7:00 p.m.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. **INVOCATION**—COUNCILMAN WILLIAM B. WEISIGER
- B. **CALL TO ORDER**—VICE-MAYOR JACQUELINE K. KING
- C. **ESTABLISHMENT OF QUORUM**—VICE-MAYOR JACQUELINE K. KING
- D. **PLEDGE OF ALLEGIANCE**—COUNCILMAN THOMAS F. HUNDLEY
- E. **CONSENT AGENDA**
 - 1. Minutes of the regular meeting of December 14, 2015
- F. **CITIZENS' PERIOD**
 - 1. Presentation of resolution recognizing the George Wythe High School Football Team
 - 2. Presentation of resolution recognizing the George Wythe High School Golf Team
- G. **OLD BUSINESS**—TOWN MANAGER C. WAYNE SUTHERLAND, JR.
- H. **COMMITTEE REPORTS**
 - 1. Budget and Finance
 - a. Review of resolution regarding the Federal Fair Housing Act
 - b. Audit report received
 - 2. Public Works
 - a. Discussion on Stormwater Management Resolution
 - b. Discussion on traffic control measures at 11th and Monroe Streets and 11th and Main Streets

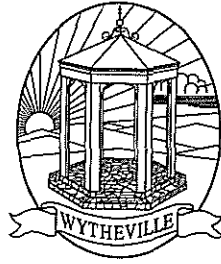
I. ORDINANCES/RESOLUTIONS

1. Resolution regarding the Fair Housing Act
2. Resolution regarding the Town's Stormwater Management Program

J. APPOINTMENTS

1. Reappointment of members to the District III Governmental Cooperative to fill the expiring terms of William B. Weisiger and Thomas F. Hundley (terms expire January 27, 2016)

K. ADJOURNMENT



Meeting Date:	Monday, January 11, 2016
Item Name:	Citizens' Period
Item Number:	F-1
Subject:	Presentation of Resolution – George Wythe High School Football Team

SUMMARY:

Representatives from the George Wythe High School Football Team will be present to accept a resolution commending the team for a successful season.

Resolution



WHEREAS, the George Wythe High School Football Team completed their 2015 season with an overall record of 12-2; and,

WHEREAS, the George Wythe High School Football Team was District Champions in regular season play in the Hogoheegee District with a 6-0 record; and,

WHEREAS, the George Wythe High School Football Team defeated Twin Springs in the Sectional Quarter Finals with a score of 42-0; and,

WHEREAS, the George Wythe High School Football Team defeated Bland County in the Sectional Semi-Finals with a score of 56-12; and,

WHEREAS, the George Wythe High School Football Team defeated Radford in the Sectional Finals, Western Section game, with a score of 35-28; and,

WHEREAS, Rashad Wells, Jr., and Tyler Hardin both rushed for over 1,000 yards during the season; and,

WHEREAS, Deacon Beamer passed for over 1,000 yards, and he was the first sophomore in the history of the school to achieve this success; and,

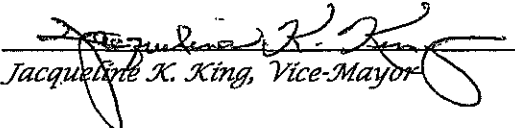
WHEREAS, the teaching fundamentals the George Wythe High School football players received while participating in the youth recreation sandlot football program through the Town's Recreation Department were displayed during the 2015 season; and,

WHEREAS, the players and coaches of the George Wythe High School Football Team through their outstanding display of athletic ability, team play and sportsmanship have reflected great credit upon the school and upon the Town.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, officially commends the George Wythe High School Football Team, its Head Coach, Mr. Brandon Harner, its Assistant Coaches, Doug Campbell, Quinton Hensley, Brandon Blankenship, Trey Johnson, Mark Harmon, Kenny Sayers, Steve Gollitier, David Martin, and Scotty Dove—Team Doctor and other high school officials concerned for the outstanding record of the Football Team.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the George Wythe High School Football Team, the coaches, other officials concerned and the news media.

Adopted this 14th day of December 2015.


Jacqueline K. King, Vice-Mayor

ATTEST:


Sharon G. Corvin, Town Clerk



Meeting Date:	Monday, January 11, 2016
Item Name:	Citizens' Period
Item Number:	F-2
Subject:	Presentation of Resolution – George Wythe High School Golf Team

SUMMARY:

Representatives of the George Wythe High School Golf Team will be attending the meeting to accept a resolution recognizing the team for a winning season.

Resolution



WHEREAS, the George Wythe High School Golf Team completed their 2015 season with an overall record of 13-2; and,

WHEREAS, the George Wythe High School Golf Team was Hogoheegee District Champions and Conference 46 Champions; and,

WHEREAS, the George Wythe High School Golf Team advanced to the 1A West Regional and won the 1A West Regional Tournament; and,

WHEREAS, the George Wythe High School Golf Team advanced to the 1A State Golf Tournament and won the 1A VHSI Golf Championship on October 13, 2015; and,

WHEREAS, Alex Arnold, Maxwell Dillon and Chris Boothe were among the top ten golfers for 1A division schools; and,

WHEREAS, the players and coaches of the George Wythe High School Golf Team through their outstanding display of athletic ability, team play and sportsmanship have reflected great credit upon the school and upon the Town.


NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, officially commends the George Wythe High School Golf Team, its head coach, Johnny Beamer, its Assistant Coach, Danny Suthers and other high school officials concerned for the outstanding accomplishment of the golf team.

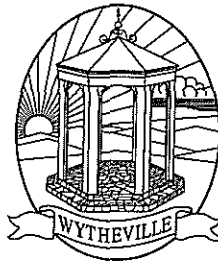
BE IT FURTHER RESOLVED that copies of this resolution be presented to the George Wythe High School Golf Team, the coaches, other officials concerned and the news media.

In Witness Whereof, I have hereunto set my hand and caused the seal of the Town of Wytheville, Virginia, to be affixed this 14th day of December in the year of our Lord two thousand fifteen.

ATTEST:


Sharon G. Corvin, Town Clerk


Jacqueline K. King, Vice-Mayor



Meeting Date:	Monday, January 11, 2016
Item Name:	Committee Reports
Item Number:	H-1
Subject:	Budget and Finance

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. Review of resolution regarding the Federal Fair Housing Act
- b. Audit report received

BUDGET AND FINANCE COMMITTEE REPORT

JANUARY 11, 2016

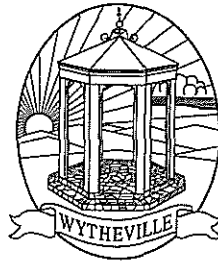
1. The Town, as a recipient of State and Federal funding, must provide certain assurances to the State and Federal governments that we are complying with various facets of law. One of the assurances that we must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries, to join and work together in the observance of free and equal housing treatment for all. Later in the meeting, a resolution will be considered by the Council, and it would be the recommendation of the Budget and Finance Committee that it be adopted.
2. We have received from our auditors, Robinson, Farmer, Cox Associates, the financial statements for the fiscal year ending June 30, 2015. We have also received from them a letter, which is required by professional standards, to communicate findings associated with the audit report. Robinson, Farmer, Cox Associates reported that the financial disclosures are neutral, consistent and clear, which means that they have found no issues with the audit of the Town's finances. Also, provided in the report, it is noted that certain matters involving internal control structure and other operational matters should be reviewed by the Council. One of these recommendations was procedural in nature, and we have advised Town Treasurer Stephens to note their recommendations. Now that the Council has had the opportunity to review this audit, it would be the recommendation of the Budget and Finance Committee that we note our receipt of the audit and our agreement with the information contained therein. Also,

given that there are no findings in the audit, we do not believe that it is necessary to have a meeting with the auditors.

Jacqueline K. King

William B. Weisiger

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Meeting Date:	Monday, January 11, 2016
Item Name:	Committee Reports
Item Number:	H-2
Subject:	Public Works

SUMMARY:

The Public Works Committee will report on the following matters:

- a. Discussion on Stormwater Management Resolution
- b. Discussion on traffic control measures at 11th and Monroe Streets and 11th and Main Streets

PUBLIC WORKS COMMITTEE REPORT

JANUARY 11, 2016

1. For many years, regulations concerning stormwater management and soil erosion and sediment control have been handled by the individual communities under guidelines developed by the Department of Housing and Community Development. A little over two years ago, the management of these programs was placed under the Department of Environmental Quality (DEQ). The Department of Environmental Quality significantly changed regulations with regard to these matters and notably increased the standards that had to be achieved. The Department of Environmental Quality is relying on localities to impose these new rigorous standards and most communities expressed their concern about the liability that was incurred by the community for being an approving authority for the measures. Additionally, there were significant application fees associated with this type of management of the program and the fees were returned to the State. Subsequently, State law was amended to allow local governments to manage their own Stormwater Management Programs or to "Opt-out." In the situation where the community chose to opt-out of the program, the administration, implementation and enforcement of these programs were left with The Department of Environmental Quality. Since the vast majority of communities chose to opt-out, it caused a burden for the administration and enforcement of DEQ. The most recent movement proposed is to not allow communities to opt-out, which collectively means that all communities will, once again, be required to enforce regulations that appear to be excessive and, at times,

require excessive application fees, all of which will be returned to the State. We and other communities believe that this is an unfair expectation of the State and is yet another unfunded, mandatory local obligation. Later this evening, the Council will consider a resolution expressing our concern with any new legislation that would eliminate the "Opt-out" program. It would be the recommendation of the Public Works Committee that this resolution be adopted and be forwarded to the State legislatures representing our area.

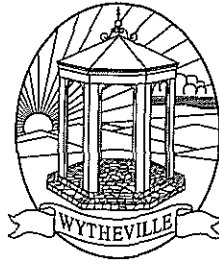
2. On several occasions, our Committee has looked at the traffic movement at the intersections of 11th and Main Streets and 11th and Monroe Streets. At certain times during the day, there is significant congestion in these two intersections. For example, if we consider the intersection of 11th and Monroe Streets, it can be observed that traffic moving west on Monroe Street often has difficulty making a left hand turn onto 11th Street because of eastward bound traffic on Monroe Street, as well as the traffic which is making a right hand turn onto 11th Street. A similar situation exists on Main Street where west bound traffic on Main Street at the intersection with 11th Street has a left turn, right turn and straight lanes adjacent to the two east bound opposing lanes. On the west side of 11th Street on Main Street, traffic lanes are reduced to two lanes. In any event, we feel that the geometry of both of these intersections needs to be studied as well as an assessment made of some way to coordinate the traffic signals, which would facilitate traffic movement and create a safer environment. It would be the recommendation of the Public

Works Committee that we proceed with having a study performed that would offer improvements for all of these situations.

H. Judson Lambert

Thomas F. Hundley

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Meeting Date:	Monday, January 11, 2016
Item Name:	Ordinances/Resolutions
Item Number:	I-1
Subject:	Resolution - Fair Housing Act

SUMMARY:

Each year, the Town must adopt a resolution that endorses the concept of providing fair housing. By adopting this resolution, the Town, as a recipient of State and Federal funding, provides certain assurances to the State and Federal governments that we are complying with various facets of law. One of the assurances that we must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries, to join and work together in the observance of free and equal housing treatment for all.

Resolution



WHEREAS, the Congress has enacted the Federal Fair Housing Act of 1968 as amended; and,

WHEREAS, federal and state law provide equal housing opportunities for all citizens regardless of race, color, religion, national origin, sex, age, familial status or handicap; and,

WHEREAS, the Town of Wytheville, Virginia, has provided programs to assist the development of decent, affordable housing for citizens of all incomes, for the year of 2016.

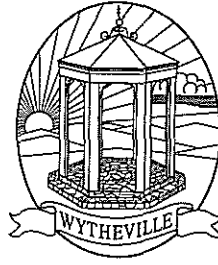
NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, does endorse the concept of fair housing and calls upon the citizens of Wytheville and government officials along with those in the banking and housing industries to join and work together in this observance for free and equal housing treatment for all.

Adopted this 11th day of January, 2016.

Jacqueline K. King, Vice-Mayor

ATTEST:

Sharon G. Corvin, Town Clerk



Meeting Date:	Monday, January 11, 2016
Item Name:	Ordinances/Resolutions
Item Number:	1-2
Subject:	Resolution – Stormwater Management Resolution

SUMMARY:

Please find enclosed the resolution that would indicate the Town's support in opposing any amendments to the State Code that would not equally afford Virginia localities the statutory right to opt out of administering the Virginia Stormwater Management Program. The resolution also requests that DEQ and the General Assembly review the Stormwater Management Program for its efficiency and to make recommendations for revisions on the delivery and implementation of this program.

Resolution



WHEREAS, many localities are increasingly concerned over the Commonwealth of Virginia's expanding reliance upon localities for the administration, implementation and enforcement of regulations promulgated at the state level; and,

WHEREAS, over the past several years, many changes have been made to the environmental laws in the Commonwealth of Virginia, including legislation imposing unfunded and underfunded mandatory local obligations regarding erosion and sediment control, the Chesapeake Bay Act and, most recently, the significant expansion of the Virginia Stormwater Management Program (VSMP); and,

WHEREAS, many localities in Virginia expressed concern to their state government delegation about the reasonableness, efficacy and costs of implementing the Commonwealth's expanded Stormwater Management Program and other environmental regulations at the local level; and,

WHEREAS, many localities in Virginia have expressed concern regarding the liability they incur by becoming the VSMP plan approving authority, as well as the inestimable costs and responsibilities of the perpetual maintenance of abandoned stormwater facilities required or implied through the expanded Stormwater Management Program; and,

WHEREAS, the Senate of Virginia and the Virginia House of Delegates, in response to local government concerns, both passed, by wide margins, amendments to the Virginia Stormwater Management Program under House Bill 1173 / Senate Bill 423, which amendments allow local governments to choose either to manage their own Stormwater Management Programs or to "Opt Out," leaving the administration, implementation and enforcement of the Program to the Virginia Department of Environmental Quality (DEQ). These were both Omnibus Bills with broad and unequivocal support from DEQ, Environmental Groups and representatives from the Construction/Development community; and,

WHEREAS, the Governor of the Commonwealth of Virginia signed House Bill 1173 / Senate Bill 423 on March 24, 2014, and the bill was enacted immediately with an emergency clause contained therein; and,

WHEREAS, upon enactment, the Commonwealth of Virginia's lead environmental regulatory agency, the DEQ, was established as the Commonwealth's VSMP Authority. The DEQ is the stormwater permitting authority and has the responsibility to implement, administer and enforce the Commonwealth's environmental regulations in a uniform, consistent, efficient and timely manner across the Commonwealth; and,

WHEREAS, the Town Council of the Town of Wytheville, Virginia, along with 54 other localities in Virginia, voted in 2014 to "Opt Out" of administering their own stormwater management program, leaving the administration of the Program to DEQ; and,

WHEREAS, following the 2014 legislation, a Stormwater Advisory Group was convened and charged with making recommendations regarding consolidation and implementation of the Virginia's Water Regulations, including Stormwater and Erosion and Sediment Control, to the 2016 General Assembly; and,

WHEREAS, the Stormwater Advisory Group is largely comprised of representatives from the environmental community, engineers and DEQ staff and lacks sufficient representation from Virginia's "Opt Out" localities and Chesapeake Bay Act localities; and,

WHEREAS, while the Stormwater Advisory Group should be commended for their months of hard work, and in particular for the work on consolidating various environmental programs into one program under DEQ administration, the Group has focused a significant amount of time recently and has become sidetracked of late with a discussion on the benefits to DEQ of repealing the statutory right to "Opt Out" provided by the 2014 legislative amendments to the Virginia Stormwater Management Program and thereby returning to localities the responsibility of plan implementation, administration and enforcement; and,

WHEREAS, a recommendation to repeal the statutory "Opt Out" constitutes nothing less than nullification by committee of the legislative action clearly embodied in the 2014 Omnibus legislation, nullification of a right guaranteed by both houses of the General Assembly and the Governor, and would require that each and every locality in the Commonwealth administer a separate version of the Virginia Stormwater Management Program, thus resulting in inconsistency, inefficacy and a cumulative burden that will increase both in size and cost each year, constituting nothing short of a significantly expensive and burdensome **unfunded or underfunded mandate**; and

WHEREAS, DEQ has opined that Chesapeake Bay localities who exercise the statutory right to "Opt Out" receive an additional burden not shared by other localities by being forced to administer a local Stormwater Program for land disturbance projects between 2,500 square feet and 1 acre.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Wytheville, Virginia, **STRONGLY OPPOSES** any recommendation or effort to reverse or amend the action taken by the 2014 General Assembly in affording to Virginia's counties and cities the statutory right to "Opt Out" of administering the Virginia Stormwater Management Program, and further respectfully requests that the Stormwater Advisory Group support and seek implementation of the current law; and

The Town Council of the Town of Wytheville, Virginia, respectfully requests that the Stormwater Advisory Group recognize and recommend that the statutory right to "Opt Out" be applied to all localities equally such that the Chesapeake Bay localities are not required to administer a local Stormwater Program for land disturbance projects between 2,500 square feet and 1 acre.

BE IT FURTHER RESOLVED THAT:

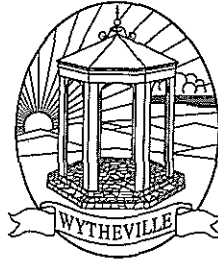
The Town Council of the Town of Wytheville, Virginia, **strongly recommends** that DEQ and the General Assembly impanel an additional stakeholder group, more representative of rural and Chesapeake Bay localities, to conduct a comprehensive review of the efficiency and efficacy of the implementation and delivery of state environmental regulations and programs, to make recommendation for revisions on the delivery and implementation of these programs, and, if appropriate, draft the subsequent statutory and regulatory revisions, especially where the objective is to grant "Opt Out" alternatives to all localities equally.

Adopted this 11th day of January, 2016.

Jacqueline K. King, Vice-Mayor

ATTEST:

Sharon G. Corvin, Town Clerk



Meeting Date:	Monday, January 11, 2016
Item Name:	Appointments
Item Number:	J-1
Subject:	District III Governmental Cooperative

SUMMARY:

The terms of Councilmen Weisiger and Hundley to the District III Governmental Cooperative expire January 27, 2016. Both Council members have indicated a willingness to serve again. Currently, Councilman Weisiger is the member and Councilman Hundley is the alternate member to the Cooperative. These reappointments would be for a one year term, which would expire January 27, 2017.

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, DECEMBER 14, 2015, AT 7:00 P.M.**

Members present: Jacqueline K. King, H. Judson Lambert, William B. Weisiger

Members absent: Trenton G. Crewe, Jr., Thomas F. Hundley

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Robert P. Kaase, Marie B. Bishop, Danny Gordon with WYVE-AM/WXBX-FM/WLOY-AM, Police Officer Kenneth Akers

RE: CALL TO ORDER, QUORUM, PLEDGE

In the absence of Mayor Crewe, Vice-Mayor King called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Lambert.

RE: CONSENT AGENDA

Vice-Mayor King presented the consent agenda consisting of the minutes of the regular meeting of November 23, 2015, and the request of the Concerned Citizens Network for waiver of fees for use of the Heritage Preservation Center and to conduct the Martin Luther King Day March and Program on Sunday, January 17, 2016, at 2:00 p.m. She inquired of the Council if there is a motion to approve the consent agenda together or as separate items. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to approve the consent agenda consisting of the minutes of the regular meeting of November 23, 2015, and the request of the Concerned Citizens Network for waiver of fees for use of the Heritage Preservation Center and to conduct the Martin Luther King Day March and Program on Sunday, January 17, 2016, at 2:00 p.m., as presented. Vice-Mayor King inquired if there is any discussion on the motion to approve the consent agenda, as presented. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

RE: PUBLIC HEARING – CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Vice-Mayor King advised the meeting constituted a public hearing (due notice having been given) to consider renewing the Certificates of Public Convenience and Necessity during 2016 for City Cabs of Wytheville, LLC, Guardian Emergency Medical Services, Incorporated, Trinity Ambulance Service and Richardson Ambulance Service, LLC for the operation of taxicabs. Vice-Mayor King stated there is no one listed on the sign in sheet who noted they wished to address the Council in regard to the public hearing. She advised that she will reserve the right to revisit the public hearing if someone comes in later during the meeting who wished to address the Council in regard to the Certificates of Public Convenience and Necessity. There being no one who desired to address the Council, Vice-Mayor King declared the public hearing closed, and she proceeded with the agenda.

RE: CITIZENS' PERIOD

Vice-Mayor King advised the next agenda item is Citizens' Period. She thanked Ms. Marie Bishop for attending the Council meeting, and inquired if Ms. Bishop would like to address the Council. Ms. Bishop stated that she would not like to address the Council, however, she would like to wish the Town Council a Merry Christmas. Vice-Mayor King wished Ms. Bishop and Mr. Danny Gordon a Merry Christmas from the Town Council, as well.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The Council Work Session will be held on Tuesday, December 15, 2015, at 7:00 a.m. He noted that it will be the Council's decision, but this may be the last Council Work Session before 2016.
2. The New River Regional Water Authority will meet on Thursday, December 17, 2015, at 9:30 a.m., in the Council Chambers.
3. The Council Personnel Committee will meet on Friday, December 18, 2015, at 8:15 a.m., at the Wytheville Meeting Center.

4. The Town of Wytheville offices will be closed on Thursday, December 24, 2015, and Friday, December 25, 2015, and all services will be curtailed, in observance of the Christmas holiday.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Councilman Weisiger, reporting for the Budget and Finance Committee, stated that at the last meeting of Council, the Budget and Finance Committee discussed the need to improve the Town's radio communication equipment. He noted that the Town's radio communication equipment, currently, are analog systems which are outdated technology. Councilman Weisiger explained that at the last meeting, the Council authorized the Town Manager to execute documents as may be necessary for the purchase and the payment of these new digital platform radio systems. He commented that the new radio systems will be purchased through a loan agreement with the Lease Corporation of America. Councilman Weisiger stated that as a part of the closing documents, the Lease Corporation of America requires the adoption of a resolution by the governing body authorizing the five year loan. He advised that later in the meeting, the Council will consider such a resolution, and it would be the recommendation of the Budget and Finance Committee that the resolution be adopted.

Councilman Weisiger, also, reported that the Crossroads Regional Industrial Facilities Authority (CRIFA) met this past Monday and took several actions. He explained that, first, the Authority authorized a management agreement with the Joint Industrial Development Authority (JIDA) of Wythe County to perform managerial tasks for CRIFA. Councilman Weisiger commented that the fee to be paid to the JIDA is \$1,000.00 per year. He stated, secondly, the Authority extended its search for a Small Business Development Coordinator. Councilman Weisiger noted, last year, the Southwest Regional Enterprise Center (SREC) in Galax, Virginia, ceased its operations in Wythe and Bland Counties, therefore, the Small Business Development person that had been assigned here is no longer available. He explained that CRIFA received approximately \$75,000.00 in the separation from the SREC and is seeking to have a Small Business Development person in Wythe and Bland Counties. Councilman Weisiger stated this will be a part-time position with the successful candidate working in both Wythe and Bland Counties. He commented that, currently, there are no candidates, but the Authority continues to seek them. Councilman Weisiger advised that, finally, the Authority declared its annual dividend for the three participating jurisdictions. He stated there have been four industrial development projects that were initially funded by Bland County, Wythe County and the Town of Wytheville, and the host jurisdiction shares the Machinery and Tools Taxes collected at that facility. Councilman Weisiger explained that, this year, the dividend, or the shared amount among the participating jurisdictions, is \$140,000.00. He stated this cooperative effort between the Town of Wytheville, Bland County and Wythe County has had a positive revenue stream for the past number of years after paying off some initial debt. Councilman Weisiger advised that there is no action required by the Council, but the Budget and Finance Committee did want everyone to be aware of the activities that are ongoing with the Crossroads Regional Industrial Facilities Authority. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Lambert, reporting for the Public Works Committee, stated the Town has had a number of ongoing efforts to create a Farmers' Market in the downtown area. He noted that, initially, funding to purchase the building, previously the Hobert N. Grubb warehouse building located at the corner of Second and Spring Streets, was provided by the Wythe-Bland Foundation. Councilman Lambert explained that the ultimate goal will be for the interior of the building to be refinished, as well as to provide sheds on either side of the building for conducting sales by the agricultural community. He commented that, currently, the interior of the building has been cleaned up and painted, along with the addition of new light fixtures in the ceiling. Councilman Lambert remarked that the cost of painting and other improvements, which was \$15,500.00, was from funds provided by a grant from the Department of Environmental Quality. Additionally, the Town has made application for an additional \$75,000.00 to Rural Development to provide funds that would allow for other interior renovations including restrooms, new electrical service and, hopefully, funds to purchase new roll up doors and new windows. He stated this past week, the Town was advised that the Agribusiness Committee of the Tobacco Commission recommended to the Commission that the Town be awarded \$85,000.00 in grant funding that could be used for providing the shed on the Second Street side of the building. Councilman Lambert advised that as the Town moves forward with these various improvements, it will provide a very good functional location for the Farmers' Market. He stated, fortunately, practically all of the expenses that have been incurred, to date, have been with the use of grant funding.

Councilman Lambert, also, reported that as the Public Works Committee reported at a previous meeting, the Town has made application to the Virginia Department of Transportation for Map-21 funding to construct a sidewalk from the Northwinds apartment complex along Fourth Street to Commonwealth Drive. He explained that, understandably, with the number of pedestrians that are on this portion of North Fourth Street, a sidewalk would be beneficial. Councilman Lambert stated this project preliminarily is estimated to cost about \$1 million, and 80 percent, or approximately \$800,000.00, will be in the form of grant funds from the Virginia Department of Transportation. He noted that another requirement of the program requires the Town to hold an administrative public hearing to receive comments on the grant application process. Councilman Lambert commented that this hearing was held on December 10, 2015, in the Council Chambers. He noted that there were no comments received about the proposed improvements. Councilman Lambert advised that since there were no comments requiring a response, the Town will now proceed forward with the grant application. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: FARMERS' MARKET

Town Manager Sutherland stated the Farmers' Market had a great opening on Saturday, December 12, 2015. He noted that the Farmers' Market Board reported to have approximately 700 people in attendance. Town Manager Sutherland commented that it was quite amazing. Mr. Gordon remarked that he attended the opening, and it really was amazing.

RE: RESOLUTION – NEW RADIO EQUIPMENT

Vice-Mayor King advised that the next agenda item is the resolution authorizing the funding for the new radio equipment for all Town operations. She inquired of the Council if there is a motion concerning the resolution. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to adopt a resolution authorizing the funding for the new radio equipment for all Town operations, and authorizing Mayor Crewe and/or Town Manager Sutherland and Town Clerk Corvin to execute the documents. Vice-Mayor King inquired if there is any discussion on the motion to adopt the resolution. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

RE: RESOLUTION – GEORGE WYTHE HIGH SCHOOL GOLF TEAM

Vice-Mayor King advised that the next agenda item is the resolution recognizing the George Wythe High School Golf Team. She inquired of the Council if there is a motion concerning the resolution for the George Wythe High School Golf Team's championship season. A motion was made by Councilman Lambert and seconded by Councilman Weisiger to adopt a resolution recognizing the George Wythe High School Golf Team. Vice-Mayor King inquired if there is any discussion on the motion to adopt the resolution. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

RE: RESOLUTION – GEORGE WYTHE HIGH SCHOOL FOOTBALL TEAM

Vice-Mayor King advised that the next agenda item is the resolution recognizing the George Wythe High School Football Team. She inquired of the Council if there is a motion concerning the resolution for the George Wythe High School Football Team's successful season. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to adopt a resolution recognizing the George Wythe High School Football Team. Vice-Mayor King inquired if there is any discussion on the motion to adopt the resolution. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

Town Manager Sutherland advised that the Council could give some consideration as to whether they would like to have the resolutions framed for the teams. Vice-Mayor King stated she thought the resolutions should be framed. She noted that it would probably be hard to get all of the team members to attend the next Town Council meeting for a presentation. Town Manager Sutherland noted that he would think so. He commented that the Council could invite the Head Coaches to attend the next Council meeting for the presentation. Vice-Mayor King inquired of the Council if they would like to invite the George Wythe High School Golf and Football Team Head Coaches to the January 11, 2016, Town Council meeting. Town Manager Sutherland advised that he thought that would be a good idea.

RE: APPOINTMENTS – BUILDING CODE APPEALS BOARD

Vice-Mayor King advised that the next agenda item is the appointment to the Building Code Appeals Board to fill the expired term of Mr. George W. Zuurbier (term expired July 25, 2015). She stated that the Council has the application of Mr. Michael G. Grady, enclosed in their Council books, for consideration of appointment to this Board. Vice-Mayor King noted that the appointment would be for a five year term, which would expire July 25, 2020. She inquired of the Council if there is a motion concerning the appointment of Mr. Michael G. Grady to the Building Code Appeals Board. A motion was made by Councilman Lambert and seconded by Councilman Weisiger to appoint Mr. Michael G. Grady to the Building Code Appeals Board for a five year term, which expires July 25, 2020. She inquired if there is any discussion on the motion to appoint Mr. Michael G. Grady to the Board. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

RE: CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Vice-Mayor King advised that the next agenda item is to consider renewing the Certificates of Public Convenience and Necessity during 2016 for City Cabs of Wytheville, LLC, Guardian Emergency Medical Services, Incorporated, Trinity Ambulance Service and Richardson Ambulance Service, LLC for the operation of taxicabs. She inquired of the Council if there is a motion to renew the Certificates of Public Convenience and Necessity. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to renew the Certificates of Public Convenience and Necessity during 2016 for City Cabs of Wytheville, LLC, Guardian Emergency Medical Services, Incorporated, Trinity Ambulance Service and Richardson Ambulance Service, LLC for the operation of taxicabs. Vice-Mayor King inquired if there is any discussion on the motion to renew the Certificates of Public Convenience and Necessity. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Jacqueline K. King, H. Judson Lambert, William B. Weisiger. Against: None.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:15 p.m.).

Jacqueline K. King, Vice-Mayor

Sharon G. Corvin, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

DECEMBER 14, 2015

1. At the last meeting of Council, we discussed the need to improve the Town's radio communication equipment. The Town's radio communication equipment, currently, are analog systems which are outdated technology. At the last meeting, we authorized the Town Manager to execute documents as may be necessary for the purchase and the payment of these new digital platform radio systems. The new radio systems will be purchased through a loan agreement with the Lease Corporation of America. As a part of the closing documents, the Lease Corporation of America requires the adoption of a resolution by the governing body authorizing the five year loan. Later in the meeting, the Council will consider such a resolution, and it would be the recommendation of the Budget and Finance Committee that the resolution be adopted.
2. The Crossroads Regional Industrial Facilities Authority (CRIFA) met this past Monday and took several actions. First, the Authority authorized a management agreement with the Joint Industrial Development Authority (JIDA) of Wythe County to perform managerial tasks for CRIFA. The fee to be paid to the JIDA is \$1,000.00 per year. Secondly, the Authority extended its search for a Small Business Development Coordinator. Last year, the Southwest Regional Enterprise Center (SREC) in Galax, Virginia, ceased its operations in Wythe and Bland Counties, therefore, the Small Business Development person that had been assigned here, is no longer available. CRIFA received approximately \$75,000.00 in the separation from the SREC and is seeking to have a Small

Business Development person in Wythe and Bland Counties. This will be a part-time position with the successful candidate working in both Wythe and Bland Counties. Currently, there are no candidates, but the Authority continues to seek them. Finally, the Authority declared its annual dividend for the three participating jurisdictions. There have been four industrial development projects that were initially funded by Bland County, Wythe County and the Town of Wytheville, and the host jurisdiction shares the Machinery and Tools Taxes collected at that facility. This year, the dividend, or the shared amount among the participating jurisdictions, is \$140,000.00. This cooperative effort between the Town of Wytheville, Bland County and Wythe County has had a positive revenue stream for the past number of years after paying off some initial debt. There is no action required by the Council, but we did want everyone to be aware of the activities that are ongoing with the Crossroads Regional Industrial Facilities Authority.

Jacqueline K. King

William B. Weisiger

PUBLIC WORKS COMMITTEE REPORT

DECEMBER 14, 2015

1. The Town has had a number of ongoing efforts to create a Farmers' Market in the downtown area. Initially, funding to purchase the building, previously the Hobert N. Grubb warehouse building located at the corner of Second and Spring Streets, was provided by the Wythe-Bland Foundation. The ultimate goal will be for the interior of the building to be refinished, as well as to provide sheds on either side of the building for conducting sales by the agricultural community. Currently, the interior of the building has been cleaned up and painted, along with the addition of new light fixtures in the ceiling. The cost of painting and other improvements, which was \$15,500.00, was from funds provided by a grant from the Department of Environmental Quality. Additionally, the Town has made application for an additional \$75,000.00 to Rural Development to provide funds that would allow for other interior renovations including restrooms, new electrical service and, hopefully, funds to purchase new roll up doors and new windows. This past week, the Town was advised that the Agribusiness Committee of the Tobacco Commission recommended to the Commission that the Town be awarded \$85,000.00 in grant funding that could be used for providing the shed on the Second Street side of the building. As we move forward with these various improvements, it will provide a very good functional location for the Farmers' Market. Fortunately, practically all of the expenses that have been incurred, to date, have been with the use of grant funding.

2. As we reported at a previous meeting, the Town has made application to the Virginia Department of Transportation for Map-21 funding to construct a sidewalk from the Northwinds apartment complex along Fourth Street to Commonwealth Drive. Understandably, with the number of pedestrians that are on this portion of North Fourth Street, a sidewalk would be beneficial. This project preliminarily is estimated to cost about \$1 million, and 80 percent, or approximately \$800,000.00, will be in the form of grant funds from the Virginia Department of Transportation. Another requirement of the program requires the Town to hold an administrative public hearing to receive comments on the grant application process. This hearing was held on December 10, 2015, in the Council Chambers. There were no comments received about the proposed improvements. Since there were no comments requiring a response, we will now proceed forward with the grant application.

H. Judson Lambert

Thomas F. Hundley