Temporary Sign Permit No.: _____ Date of Issuance: _____

TOWN OF WYTHEVILLE
TEMPORARY SIGN PERMIT

Applicant: _____ Owner: _____

Address: _____ Address: _____

_____ _____

Phone: _____ Phone: _____

Location of sign: _____

Zoning: _____

Description of sign, including wording, materials, size and mounting method (wall, posts): _____

_____

_____

(Attach a photo or rendering, if available.)

Beginning date: _____ Ending date: _____

POLICY ADDRESSING TEMPORARY SIGNS AS ADOPTED BY TOWN COUNCIL

A *sign permit is required for a temporary sign, banner, etc.,* however, temporary sign permits will be issued at ***no cost***. Temporary signs must be "on premises," and signs must not be on public property or public rights of way. Temporary signs that pose a safety hazard because they are blocking the view of motorists, or are placed on the public right of way, will be removed by the Police Department or Building Official. Temporary signs that have been displayed for more than 90 days, or that have become deteriorated, shall be removed by the owner or permit holder. If the owner or permit holder does not remove the sign within 90 days, the sign will be removed by the Police Department, Building Official or other designated Official of the Town, and the costs for removal and disposal will be assessed to the owner or permit holder.

Temporary signs ***cannot*** be used as permanent business signs. Temporary signs may be used while new business signs are being designed and fabricated, however, as noted above, the temporary signs must be removed within 90 days.

I have read and agree to follow the above policy. Approved by:

_____ _____

Signature of Permit Holder Signature of Town of Wytheville Representative

Return form to Town of Wytheville, P. O. Box 533, 150 East Monroe Street, Wytheville, VA 24382,
fax to 276-223-3315, or email to donnas@wytheville.org

Follow Up Action: _____

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